

POLICY1 – Variation to published rates

23/01/2018

Hintlesham and Chattisham Community Hall – Discount to published rates

The following guidance is to be applied when discount hire rates are requested

Charity Organisation Hires; We may offer a maximum 50% discount on the first request from a charitable organisation, however we reserve the right to reduce the discount on further bookings in the same calendar year. The second booking would attract a 25% discount, the 3rd 10%, with no further discounts applicable until the following calendar year.

Officers and Employees of the Community Council – There will be a 50% discount applied for hires that support significant dates, a non-exhaustive list follows

Birthdays - 18th, 21st, 30th, 40th, 50th, 60th, 70th etc

Retirement Party

Engagement / Weddings

Funeral/Wake/Memorial Service

Craft Fares & Seminars

The Final Decision on discount requests lies with the chairman of the H&C Community Hall Committee when escalated via the Booking Secretary

Any other variation to the published rate lies with the booking secretary who is given discretion to apply special rates that encourage higher utilisation of the hall. These include but are not exclusively; Introductory rates, Special rates, Bulk hire (i.e. Playing Field and Hall)