

**CHATTISHAM & HINTLESHAM PARISH COUNCIL**  
MINUTES of the Parish Council Meeting held via Zoom on  
On 12<sup>th</sup> November at 7.30pm

**PRESENT:**

David Marsh (Chair)	Chris Leney
Ian Bryce	Les Cole
Peter Eaton	Diane Chase
Stephanie Coupland	Debbie Archer
John Whyman	Jamie Bostock
Ben Cox	

**APOLOGIES:** Roy Carter

**IN ATTENDANCE:**

District Councillor David Busby & County Cllr Christopher Hudson  
Jo Brown (Clerk)  
1 member of the public

**The Chair Announced that the meeting is being recorded and welcomed everyone**

**CHPC83/20- TO APPROVE THE MINUTES OF THE MEETINGS HELD 8<sup>th</sup> OCTOBER 2020**

The minutes of the meetings held on 8<sup>th</sup> October 2020 had been circulated to all councillors and were proposed as a true record by Les Cole and seconded by Stephanie Coupland. The minutes will be signed by David Marsh at the next face to face meeting.

**CHPC84/20 – DECLARATION OF INTEREST**

Chris Leney declared an interest in the Solar Farm and Jamie Bostock declared an interest in planning application DC/20/04649

**CHPC85/20 – MATTERS ARISING FROM MINUTES DATED 8<sup>th</sup> OCTOBER 2020**

CHPC71/20 - Suffolk Highways have assessed the damaged 30mph sign along George Street and concluded that it does not warrant remedial action but will continue to monitor. The request for an additional 30mph at the start of Duke Street is still in progress with Suffolk Highways.  
CHPC75/20 - NALC Response regarding the Future White Paper has been circulated

**CHPC86/20 – COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORTS**

County Cllr Hudson sent his report via email which was circulated prior to the meeting. Cllr Hudson said he would escalate the request for the 30mph sign at the start of Duke Street and also chase up the VAS Sign posts as concerns were raised with the lack of communication regards the siting of the sign posts. Cllr Hudson also offered to speak on the Parish Councils' behalf if needed at planning meetings. He and a fellow County Councillor had recently given grants of £500 for a First Aider course for mental health and well-being etc for Young People due to the Covid pandemic. District Councillor Busby confirmed that Joint Local Plan has now going forward for its six weeks consultation prior to going to the Inspector for approval and encouraged villages where they do not agree with aspects of the plan, particularly the proposed allocation of land for development to make their comments to the Council. The Community Infrastructure Levy charging rates are being updated and increased and the proposal is being circulated. The council do have £40m worth of education facilities that need to be built or improved which comes out of these funds. There are various grants available to businesses please go to website to look at these Cllr Busby said he would forward a list of these to the clerk to circulate

Cllr Busby/Clerk

The question was asked as to how CIFCO value their properties and Cllr Busby confirmed that JLL present the properties to the CIFCO board who by a process of elimination chose a short list of properties. The board members themselves have a vast knowledge of properties and they look at whether they are a good purchase, have reliable tenants and have the targeted returns in excess of 5.5%. Cllr Busby has no update on Charity Farm but is speaking to the planning officer tomorrow and will ask as concerns were raised that a lot of tyres have been found left around the villages.

#### **CHPC87/20 – COMMENTS FROM MEMBERS OF THE PUBLIC**

There were none

#### **CHPC88/20 – PLANNING**

**DC/20/04008 - Ashdown, The Street, Chattisham - Erection of 1no detached dwelling** - Diane Chase gave an update on the history of the property and also concerns raised by a neighbour regards to recent flooding and drainage issues - a detailed discussion was held and Stephanie Coupland proposed and Ian Bryce seconded to Object to this planning application as Chattisham is classed as Countryside and no new dwellings are to be built. Also to hi-light the recent flooding and drainage issues - a vote was held with 10 votes to object and 1 abstention - clerk to respond

Clerk

**DC/20/04369 - Acorn Lodge, Back Road, Hintlesham - Erection of a single storey side extension** - a discussion was held and Ian Bryce proposed and Stephanie Coupland seconded No Objection to this planning application - All were in agreement - clerk to respond

Clerk

**DC/20/04584 - Moat Farm, Raydon Road, Hintlesham - Erection of a timber-framed two bay cartlodge, one open, one with garage doors and external stairs leading to storage above** - a discussion was held and John Whyman proposed and Debbie Archer seconded No Objection to this planning application - All were in agreement - clerk to respond

Clerk

**DC/20/04649 - Linden Cottages, Duke Street, Hintlesham - Application under Section 73 of The Town and Country Planning Act - Variation of Condition 2 (Approved Plans and Documents) of planning permission DC/20/02313 (Erection of 1No Dwelling and double garage (following demolition of residential garage block)) to allow phased development** - a discussion was held and Les Cole proposed and Diane Chase seconded No Objection to this planning application - All were in agreement - clerk to respond

Clerk

**DC/20/04956 - Lower Barn Cottage, Lower Barn Road, Chattisham - Erection of single storey hobby room/shed store and extension to hardstanding** - a discussion was held and Debbie Archer proposed and Les Cole seconded No Objection - All were in agreement - clerk to respond

Clerk

**Road Name for the New Development at The Pony Paddock, Duke Street, Hintlesham** - a letter has been received from Street Naming & Numbering department of Babergh District Council asking if the Parish Council could suggest a new road name for The Pony Paddock Development on Duke Street - there were two proposals Baalham Way and Ladbrook Meadow - Jamie Bostock proposed Ladbrook Meadow and Ian Bryce seconded - All were in agreement - clerk to respond

Clerk

**Proposed Solar Farm & Battery Storage Facility - Bramford & Somersham** - David Marsh has sent notes to all councillors following the two recent virtual meetings. No formal planning applications have yet been submitted and still unsure whether they will be with Mid Suffolk District Council or Babergh District Council. Cllr Busby confirmed he will be asking for the applications to go to Committee.

#### **CHPC89/20 – RECORDINGS OF MEETINGS DRAFT PROTOCOL AND ASSOCIATED POLICIES UPDATE**

Roy Carter has drafted Filming of Parish Council meetings, Email Protocol and Retention of Documents policies which have been circulated. It was agreed to review these individually and send comments to the clerk so that these can be finalised at the December meeting. The question was asked as to what parts of the policies are compulsory and which are guidelines – it was agreed

to ask Roy to hi-light which ones these are.

Roy Carter/Clerk

**CHPC90/20 – VAS SIGN UPDATE**

We are still waiting for the sign posts to be put in place and welcomed Les Cole back.

**CHPC91/20 – SIZEWELL C UPDATE ON IMPACT TO OUR LOCAL COMMUNITY**

Peter Eaton reported that there was no further news at present but will keep the council updated.

**CHPC92/20 – DISCUSS SUFFOLK QUIET LANES**

Suffolk Quiet Lanes have received a grant available to offer a safer environment for non-motorised travellers using single track lanes. A detailed discussion was held and it was decided not to pursue this for the time being.

**CHPC93/20 – REPLACEMENT GRIT BIN**

The grit bin that was purchased in August 2019 and placed at Cherrygrounds Hintlesham has recently been stolen. The Clerk has reported this to the police and to claim on the Insurance would incur a £100 excess. Cllr Hudson did give the Parish Council £300 in 2019 for the Grit Bin which we only spent £180.00 – it was agreed not to claim but to purchase a replacement and look at to anchoring to the ground – clerk to arrange

Clerk

**CHPC94/20 – DISCUSS THE TELEPHONE BOX IN DUKE STREET & TELEPHONE BOX LIBRARY DURING COVID 19**

The clerk updated the council to say we have been advised by SALC to keep the telephone box libraries closed during the Covid 19 pandemic. Concerns were raised as to whether the telephone box in Duke Street has been used properly as it seems people are only depositing books and not taking any and this is hindering access to the defibrillator. It was agreed to keep the telephone box empty for now and to monitor once we are able to use the libraries again and if it is not being used responsibly it will just be used for the defibrillator.

**CHPC95/20– FINANCE**

The following payments were proposed by Ian Bryce and seconded by Debbie Archer

Mrs. Jo Brown	Clerks Salary & Exps	£187.12	Cheque No 101090
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**CHPC94/20 – REPORTS FROM PARISH COUNCILLORS**

John Whyman confirmed the social club is closed until 2<sup>nd</sup> December during Covid 19 lockdown 2.0. and they are hoping to compete a mini refurb during this time. Fly tipping of tyres at Cherrygrounds has been reported. Chris Leney reported that have been 2 accidents recently Thorpes Hill in September and College Farm Drive drunk driver. It was agreed to remind people to report accidents in The Link email [A1071.accidents@gmail.com](mailto:A1071.accidents@gmail.com). Chris Leney has now got quite a bit of data and it was agreed this should be sent to Cllr Hudson and Senior Police in the area so that up to date information is available.

Chris Leney

**CHPC96/20 – CORRESPONDENCE RECEIVED**

All correspondence has been circulated via email

**CHPC97/20 –ITEMS FOR THE NEXT AGENDA**

Recording of the meetings draft protocol and associated policies  
2021/22 Budget

**CHPC98/20 – DATE OF NEXT MEETING**

Thursday 10<sup>th</sup> December 7.30pm

Meeting closed at 9.05 pm