

**CHATTISHAM & HINTLESHAM PARISH COUNCIL**  
MINUTES of the Parish Council Meeting held via Zoom on  
On 7th January 2021 at 7.30pm

**PRESENT:**

David Marsh (Chair)	Chris Leney
Les Cole	Peter Eaton
Diane Chase	Jamie Bostock
Stephanie Coupland	Debbie Archer
John Whyman	Ian Bryce
Roy Carter	Ben Cox

**APOLOGIES:** None were received

**IN ATTENDANCE:**

Jo Brown (Clerk)  
2 members of the public

**The Chairman opened the meeting and welcomed those present, reminding them that the meeting was being recorded.**

**CHPC114/20- TO DISCUSS IN DETAIL THE RECORDINGS OF MEETING DRAFT PROTOCOL AND ASSOCIATED POLICIES**

A member of the public advised that he had some comments regarding the proposed policy and had sent them to Cllr Eaton. He replied that because of computer problems he had been unable to reply but felt that he had covered the points raised in his own submission.

Another member of the public did, at the chairs request explain the advisability of the use of dedicated PC addresses over private ones in the context of GDPR compliance and protection from FOI requests and the security steps that would be incorporated in such a system. The chair thanked him for this information.

Cllr Eaton immediately asked the Chair why had the comments that he had submitted for inclusion in the discussion not been included in full in the notes circulated. The chair replied that the reason was that as the introduction to his comments did not concern the points to be discussed they were omitted, the points that were relevant had been included in full. There then followed a lengthy discussion on the necessity of the desirability of dedicated PC E-mail addresses. It was suggested that to save the costs of individual addresses all correspondence should go via the clerk and only one PC only E-mail address be used. A further suggestion that councillors could set up their own dedicated Gmail addresses, these being free, was then made. It was felt that this was a good idea by some as there was a feeling that residents should not be made to pay for this via the precept. The chair pointed out that provision for the supply of E-Mail addresses and the costs involved had already been included in the draft budget for 21/22 and in fact it was proposed that there would be no overall increase in the budget.

It was the proposed that the PC should use only one dedicated for the use of the clerk and that all councillors would set up their own Gmail address this was proposed by Cllr Cox and seconded by Cllr Eaton, a vote was taken and the proposal was passed by 7 votes for, to five against.

It was then pointed out that the PC had already passed a proposal for the creation of dedicated e-

mail addresses and the costs involved in July and that this was passed by 11 votes with one abstention. In addition, the proposal had completely failed to understand and adopt the advice given by the ICO with regards to the use of private addresses. The chair pointed out that the use of G-mail addresses did not have the necessary security and control for the council required by GDPR regulations.

Further lengthy and at times heated discussion ensued. Unable pursue the agenda to schedule the chair felt that this together with lack of respect shown at times he had no option but to close the meeting advising that the proposals would be debated further in the future. This he did so at ?? pm.

**CHPC115/20 – DATE OF NEXT MEETING**

Thursday 14<sup>th</sup> January 2021 7.30pm

Meeting closed at 8.50pm