

CHATTISHAM & HINTLESHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall
On Thursday 8th June 2023 at 7.30pm

PRESENT:

Les Cole (Chair)	Diane Chase
Ben Cox	Stephanie Coupland
Peter Eaton	John Whyman

APOLOGIES:

Ian Bryce	Jim Hammond
Debbie Archer	Jamie Bostock
Cllr Hudson	

IN ATTENDANCE:

Cllr David Busby
Tamsin Pearce (Parish Clerk)
2 members of the public

The Chairman welcomed everyone to the meeting and stated that the meeting would be recorded. John Whyman volunteered to do the Report for the Village Link.

CHPC555/23 – APOLOGIES FOR ABSENSE

Apologies were received by Jamie Bostock, Ian Bryce, Debbie Archer and Jim Hammond.

CHPC556/23 – TO APPROVE THE MINUTES OF THE MEETING HELD ON 11th MAY 2023

The minutes from the May meeting which was the Parish AGM had been circulated to all members of the parish council prior to the meeting. Minutes were proposed as a true record by Stephanie Coupland and seconded by Peter Eaton.

CHPC557/23 – DECLARATION OF INTERESTS

Peter Eaton signed the register in relation to the Pylons.

CHPC558/23 – MATTERS ARISING FROM THE MINUTES DATED 8TH JUNE 2023

No matters arising from the last meeting, however, Peter wanted to note that the Parish Council section in the village LINK had an error – the Parish Council has NOT put in place a Neighbourhood Plan, this is a work in progress and has not been voted on in a Parish Council meeting. Diane also wished to thank Stephanie for organising the cutting of the footpaths which Norman had done, thanks to Norman.

CHPC559/23 – COUNTY & DISTRICT COUNCILLOR'S REPORTS AND COMMENTS FROM MEMBERS OF THE PUBLIC

County councillor Hudson was not present so the chairman moved to Counsellor Busby. Cllr Busby confirmed his cabinet, 4 Greens and 3 independents.
Cllr Busby will take the role in planning, Green party Cllr Deborah Saw will take on portfolios for people and independent party Cllr John Ward will taken on finance, assests and investments. Jessie Carter – Housing, Daniel Potter – environment ,Sallie Davies – People, Derek Davis -economic growth and Alistair McCraw -portfolio for customers, digital transformation and improvement.

The cabinet are in the process of getting the priorities lists together and Cllr Busby said he hoped to be able to get those finalised soon.

Cllr Busby said he was still working with Mid Suffolk on various projects. Cllr Busby said if he could have the email for the village LINK so he could send them a report and he said he could also send a report to the Parish Clerk to add to the Parish section of the website.

John Whyman

Cllr Busby had to attend another meeting so left the meeting at 19:53.

The Parish meeting closed for members of the public to speak at 19:55. Richard Young, a member of the public said that the BT covers near his property are still not fixed. Les Cole said that he has reported this but as yet there doesn't seem to be a date proposed to fix this.

Richard Young also commented that he had received a planning letter for adjacent to Pear Tree cottage George Street, a property near his own. Les Cole said that this was a renewal application as this has previously been approved.

Diane Chase said that she had not heard back from the Police Forum about the freedom of information act which Richard had asked about at the previous meeting. Diane said she would bring this up again at the next Police Forum meeting.

The chairman thanked Richard for his input to the meeting and asked if Peter Beal had any comments, Peter asked if anyone knew why the large log which acted as a seat on the footpath in Chattisham had moved, it was agreed that Jamie and Ian would be asked if they knew about this.

The meeting then reopened at 19:59

CHPC560/23 – PLANNING

All planning applications had been sent to parish councillors on the agenda prior to the meeting.

Planning application DC/23/02372 Discharge of Conditions Application for DC/21/01001 - Conditions 3 (Archaeology - Written Scheme of Investigation), 5 (Electric Vehicle Charging Points) and 6 (Mitigation License for Great Crested Newt) Hintlesham Hall Hotel George Street Hintlesham Ipswich Suffolk IP8 3NS was discussed and it was recorded that the Parish Council had no comments to make on this application.

The Chairman then moved onto planning application DC/23/02509 Householder Application - Erection of front porch extension. Oak Cottage Duke Street Hintlesham Ipswich Suffolk IP8 3QP, following a discussion regarding the application the parish Council members all agreed that they had no objection to this application.

The Chairman read out the granted planning applications;

DC/23/01071 | Householder Application - Erection of extensions and alterations to the existing ancillary outbuilding to form home office/gym/games room. | Chattisham Hall Mill Lane Chattisham Ipswich Suffolk IP8 3PX

DC/23/01072 | Application for Listed Building Consent - Erection of extensions and alterations to the existing ancillary, recreational outbuilding to form home office/gym/games room as per schedule of works. | Chattisham Hall Mill Lane Chattisham Ipswich Suffolk IP8 3PX

The Chairman also read out the planning applications that had been refused;

DC/23/01159 | Full Application - Erection of 1No dwelling including cartlodge and alterations to access (re-submission of DC/21/02623). | Land Adj The Old Rectory The Street Chattisham Ipswich Suffolk IP8 3PY

DC/23/00690 | Full Planning Application - Erection of 5 No single storey dwellings (revised layout and extension of residential curtilage for dwellings approved under DC/21/05992) | Red House Farm Duke Street Hintlesham Ipswich Suffolk IP8 3PW

CHPC561/23 – NATIONAL GRID

At the last meeting it had been suggested that the parish council ask Chris Leany if he would be happy to supply a brief report on National Grid, the Chairman had emailed Chris to ask him and Chris said he was happy to do this. Chris had said that at the moment there are no significant changes to be noted.

CHPC562/23 – FINANCE

The Chairman read out the items on the finance section of the agenda;
Clerk Salary & Expenses - £195.78, Chairmans Expenses - £24.13, Laptop and software purchase - £349.00, this had been purchased after the parish council agreed at the last meeting that up to £500-£600 could be used to purchase a laptop for the parish council Clerk to use and Community Council for room hire - £114.00.

CHPC563/23 – CHATTISHAM PLAYING FIELD

The Chairman reported that there are still no new updates but he hoped to be able to provide an update at the next meeting in July.

CHPC564/23 – VAS SIGN POLES

The Chairman gave the parish council an update on the VAS sign pole on Silver Hill, if the new mast goes in then Les has had agreement from Tenant that they'll be able to move the VAS sign pole and purchase a new pole so that the mast doesn't affect it. The location could be the field adjacent Hynte Place-

The new post is now in near the church yard in Hintlesham and the VAS sign is up on this post at the moment.

Les Cole then updated the council members on why the previous case had cracked, this is due to the VAS sign poles being too short, they need to be made taller to resolve this. Les said that Suffolk Highways will say replace the post and will charge £570 or the parish council can purchase a extra poll extender at £114, the parish council agreed that the option to purchase the post extender was the best option.

CHPC565/23 – PARISH COUNCILLOR VACANCIES

The vacancies have been advertised both on the website and in the parish noticeboards, to date no applications have been received. It was suggested that the ads be placed in the LINK, Clerk to email the ads so they can be included.

CHPC566/23 – NEIGHBOURHOOD PLAN

Les Cole will email Rhona Jermyn and Helen Davis from Sproughton Parish Council to see if they'll come along to the next meeting.

CHPC567/23 - REPORTS FROM PARISH COUNCILLORS

Diane Chase read out a newspaper report

The intelligence-led operation involved vehicles being identified as potentially being involved in criminality being brought back to a check site at the Tesco truck stop, near the A12/A14 Copdock Mill Interchange. Anyone suspected of committing any offences was also stopped, along with people driving vehicles that were unroadworthy or had a defect. Officers escorted over 100 vehicles

to the check site, with only 8 leaving clear of any offences. £22,000 of uncollected fines were also collected during this operation.

Ben Cox said that Beestons are no longer going to run the bus service from Hadleigh to Sudbury on a Saturday. He said he wasn't sure if there was anything anyone could do, Peter Eaton said that maybe Cllr Busby could be asked about this.

Stephanie Coupland asked for it to be minuted thanks to Peter Beal and Norman Davey. Footpath 27 has been reported as the boardwalk planks are up in areas. Peter Beal said that he had seen that the work looks to have been carried out.

Les Cole, Chairman said that he has spoken to Adrian Waller about doing the defib training, Les is waiting for Adrian to give him a date. Once a date has been set Les will organise the training.

Traffic Calming Survey carried out on Duke Street, Les said that he has been chasing to get the data on this, he has had an email back from Susan Broom – Suffolk Highways. Susan said she'd get the reports to Les prior to the meeting but she unfortunately couldn't do this so instead supplied a summary which Les read out –

- Speed data was previously collected for a 1-week duration in Sept 2015 at the northern end of Duke Street at its junction with the A1071. This showed average southbound speeds of 39 mph (85th percentile) and 33 mph (mean), and northbound speeds of 32/33 mph (85th percentile) and 27 mph (mean). To me, this would indicate a speeding problem and I have requested any available police speed enforcement data for Duke Street. I'll be liaising with the Suffolk Police Traffic Management Officer in due course too for his comments. Although this is old data, there appears to have been no noticeable changes to the road layout in all this time. Please see below Google Street View images from 2009 (top) and 2022 (bottom). Also, as you recently advised of another vehicle leaving the road on this bend of the A1071, it can be inferred that some vehicles continue to travel too fast for the road conditions. The road geometry provides little or no reason for westbound vehicles to decelerate as they enter Duke Street from the north, which is straight and clear of parked vehicles with good visibility. All characteristics that would typically encourage faster traffic speeds. The sharp bend on the A1071 likely helps to control traffic speed for those continuing along the A1071, which might also limit the speed of any following vehicles which then turn off into Duke Street. For info, the 85th percentile speed is the speed at or below which 85% of vehicles are travelling. This means that 15% of vehicles are travelling faster than the 85th percentile speed. However, it is generally the mean speed that would be of interest when considering whether traffic is complying with the speed limit, or not.
- During March 2023, speed and classified traffic count data was collected mid-way along Duke Street, outside Gardenia House by the bus stop. This showed average southbound speeds of 34 mph (85th percentile) and 29 mph (mean), and northbound speeds of 33/34 mph (85th percentile) and 28/29 mph (mean). Generally, the data implies that there is compliance with the existing 30 mph speed limit mid-way along Duke Street.
- Also during March 2023, traffic surveys were undertaken at a second site, located at the southern end of Duke Street, at the northern boundary of the Manor Farm Grove properties. This showed average southbound speeds of 37 mph (85th percentile) and 32 mph (mean), and northbound speeds of 35/36 mph (85th percentile) and 30/31 mph (mean). I would suggest this data indicates slight issues with speeding.
- There are a number of factors that will affect the potential traffic calming options available - Duke Street is an approved HGV route (local access route) and a bus route. It's also a P1 winter maintenance route and is traffic sensitive working days only 06:30-10:00 and 15:00-

19:00. Some traffic calming features would be unsuitable on bus routes or where there is a high volume of heavy vehicles, therefore certain types of traffic calming may have to be dismissed. Any recommended traffic calming measures considered appropriate for the site would require approval from SCC Asset Management and SCC Safety & Speed Management. Ideally any recommendations should also be supported by Suffolk Police.

- I will include an analysis of the traffic volume in the report I need to prepare (I've not reviewed this data yet in any detail). This will take into account the following roadworks which took place during the traffic survey period

Les Cole then went on to discuss Policeman's Corner, following the accident on 4/6/23 Les reported the accident 6/6/23.

Internal Audit, Les said that he'd spoken to Mr Walters who had carried out two of the parish councils previous internal audits, Mr Walters isn't able to do the audit this year so it has been suggested that Mr Winwood a member of the parish be asked as a accountant if he would carry out the internal audit for the parish council. Les said he would contact Mr Winwood and see if he would be happy to do this.

4YP Youth Group, Les said the parish Clerk had had an email asking if the parish council could provide a grant to fund or part fund a youth group to be carried out in Hintlesham. It was agreed that this could be added to the next months agenda to be discussed and 4YP could be asked to send a presentation that could be emailed to members of the parish council prior to next months meeting.

CHPC568/23 – CORRESPONDENCE RECIEVED

All correspondence received had been circulated to all members of the parish council prior to the meeting.

CHPC569/23 – ITEMS FOR THE NEXT AGENDA

4YP Youth Group

CHPC570/23 - DATE OF NEXT MEETING

13th July 2023

The Chairman closed the meeting at 8.52 pm.