

CHATTISHAM & HINTLESHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall
On Thursday 9th November at 7.30pm

PRESENT:

Les Cole (Chair)
Stephanie Coupland
John Whyman
Trevor Martin

Ian Bryce
Ben Cox
Peter Eaton

Diane Chase
Jim Hammond
Jamie Bostock

APOLOGIES:

Debbie Archer

IN ATTENDANCE:

Cllr John Whyman
4 members of the public were present

The Chairman welcomed everyone. He confirmed Cllr Whyman was taking notes in the absence of an appointed Parish Clerk. He also reminded the members of the public they may only speak in the Public Section of the meeting.

CHPC627/23 – APOLOGIES FOR ABSENCE

Apologies were received from Debbie Archer.

CHPC/628/23 – TO APPROVE THE MINUTES OF THE MEETING HELD ON 12th OCTOBER 2023

The minutes of the meeting held on Thursday 12th October, having been circulated to all councillors prior to the meeting were proposed as a true record by Ian Bryce and seconded by Ben Cox.

CHPC629/23 – DECLARATION OF INTERESTS

The Chair asked if there were any declarations of interest for any items on the agenda. Cllr Ian Bryce, Cllr Jamie Bostock and Cllr Peter Eaton signed the interest book regarding NG pylons.

CHPC630/23 – MATTERS ARISING FROM THE MINUTES DATED 12th OCTOBER 2023

The Chair asked council members if they had any matters arising from the minutes. No items were raised.

CHPC/631/23 – VOTE & CO-OPTION OF THE TWO VACANT PARISH COUNCILLOR POSITIONS

The Chair set out the process for the Election/Co-option for the two vacant parish council positions. One vacancy for Chattisham members and a second vacancy for Hintlesham members. Three applications for these positions have been made, two for Hintlesham and one for Chattisham. This would, therefore, entail a ballot for the Hintlesham position. At this point the Chair asked the applicants to leave the room to allow members to discuss the quality of the applications. The candidates for Hintlesham were David Warner and Caroline Bates. The candidate for Chattisham was Trevor Martin. The Chair advised as there was only a single candidate for Chattisham and on the assumption members were satisfied with the quality of the candidate, could members propose and second Trevor Martin's council membership. Cllr Diane Chase proposed Trevor Martin and seconded by Cllr Ian Bryce. Cllr Trevor Martin was duly elected as a Chattisham member of the parish council. A secret ballot was undertaken for the election of the Hintlesham candidates, David Warner and Caroline Bates. Ballot papers were circulated to members and returned to the acting Clerk, Cllr Whyman. The Chair announced the result of the ballot with the election of Caroline Bates. The Chair asked the candidates back into the meeting room and announced the result. In the absence of the successful candidate, Cllr Caroline Bates, he warmly

thanked and commiserated with David Warner for his unsuccessful application this time around.

CHPC632/23 – COUNTY & DISTRICT COUNCILLOR’S REPORTS

Cllr Whyman had previously circulated his written report to Council and raised the following highlights:

- New Council Website – BMSDC have recently launched their new website. The council are also encouraging parish councils and community organisations to encourage digital inclusion in communities.
- Town & Parish Council Liaison Meeting – BMSDC held the Town & Parish councils liaison meeting recently. The event was extremely well attended by councils and well received by those attending. BMSDC acting council leader, John Ward, thanked everyone for their active participation in the meeting and agreed to take back to council the feedback given over several areas including grants, planning and communities.
- BDC Planning – Cllr Whyman updated members on the emerging Joint Local Plan (Part 1) and the changes that might be expected over coming months with new and updated planning policies along with the older policies that will start to fall away from planning decisions. The emergence of JLP part 2 is still many months away from being submitted to the governments planning inspectorate. Cllr Whyman also advised members of the planning applications coming to BDC planning committee over the coming months.

Cllr Hudson – No report was given by County Councillor Hudson as he wasn’t present at the meeting.

CHPC633/23 – COMMENTS FROM MEMBERS OF THE PUBLIC

The Chair closed the meeting and invited members of the public to speak to any items on the meeting agenda. There were 4 members of the public present.

Several members of the public took this opportunity to speak. Details as follows:

- A parish resident (Peter) raised with council the general condition of footpaths following the heavy rain. He asked council to consider the provision of wood chippings to be spread on the rights of way to improve walking conditions. Cllr Coupland responded.
- A parish resident (Richard) updated members on the police speed check outcomes throughout the village.

The Chair thanked the members of the Public for their full contribution to the meeting and closed the public session.

CHPC634/23 – PLANNING

DC/21/02623 | Notification of Planning Appeal – Erection of No 1 Dwelling Adjacent The Old Rectory, Chattisham.

The Chair summarised the legacy position with the previous unsuccessful planning applications. No action is required from council – The information is for noting only.

DC/23/04442 | Application for Advertisement – Erection of 2 135cmx85cm signs – woodlands Farm shop, silver Hill, Hintlesham. Application amended.

The Chair summarised the application details and confirmed the locus to members. Members confirmed – No Objection.

Granted Applications

DC/22/04875 | Householder Application – Vine Cottage

DC/23/03922 | Full Planning Application – Change of Use of Agricultural Land to Residential Amenity Land Use. Land to the rear of Vine Cottage.

CHPC635/23 – PEOPLE AND PLACE PLAN 2023 (DRAFT ‘LITE’ NEIGHBORHOOD PLAN

The People and Place Plan document had been circulated, as an attachment, prior to the meeting. The Chair explained the process of 'lite' neighbourhood plans. Members discussed the advantages of creating a neighbourhood plan and concluded council should create a suitably sized working party to explore the process and report back to council with a recommendation. The commencement of this process and its formulation would be left to the discretion of the chair. Proposed by Cllr Whyman & Seconded by Cllr Hammond. Carried Unanimously.

CHPC636/23 – NATIONAL GRID

Nothing to report & no update given.

CHPC637/23 – FINANCE

Nothing to report

CHPC638/23 – CHATTISHAM PLAYING FIELD UPDATE

The Chair introduced this matter and explained the work he had been ongoing since the last meeting. Cllr Cole confirmed he was waiting for contact from lawyers (Malcolm Rogerson) to further progress matters. Cllr Bostock asked for an update on the pathway ownership issues given by Cllr Cole. Members left matters with the Chair to continue with his discussions with HCCC and report back to Council at the next meeting on progress.

CHPC639/23 – PARISH COUNCIL CLERK VACANCY

The Chair updated members on the vacancy for a new parish council clerk and summarised action from the previous meeting. Cllr Cole confirmed two candidates will be interviewed prior to the next meeting. The CV's of each candidate were made available for members to scrutinise.

CHPC640/23 – SPEED SIGNS FOR WHEELIE BINS

The Chair confirmed having purchased a small quantity of self-adhesive signs which would be made available to residents on a 'first come first served' basis.

CHPC641/23 – REPORTS FROM PARISH COUNCILLORS

The Chair asked each councillor, in turn, if they wished to make a report to the council.

- Cllr Chase drew members' attention to severe pot holing in the 'water run' section of Chattisham. Cllr Chase also asked for members' advice on the various aspects of ditch and road pipeline drainage.
- Cllr Martin raised his concerns at overgrowing hedging and vegetation in Chattisham street and their proximity to the highway.
- Cllr Coupland updated members' on the current state of various rights of way throughout the villages. Cllr Coupland also advised members' of various missing or damaged 'finger-posts'.

CHPC642/23 – CORRESPONDENCE

All correspondence received by the council had been circulated to members prior to this meeting. Nothing further was introduced for discussion.

CHPC643/23 – ITEMS FOR THE NEXT AGENDA

- Charity Farm – Discussion on Land Use & Development - Sponsor Cllr Eaton

CHPC644/23 – DATE OF NEXT MEETING

- 14th December – Community Hall Meeting Room 7.30pm

Meeting closed at 8.55pm

