

**CHATTISHAM & HINTLESHAM PARISH COUNCIL**

**AGM MINUTES of the Parish Council Meeting**

held in the Meeting Room of the Community Hall

On Thursday 12<sup>th</sup> May 2022 at 7.30pm

**PRESENT:**

Les Cole (Chair)  
Chris Leney  
John Whyman  
Jim Hammond  
Debbie Archer

Diane Chase  
Ben Cox  
Peter Eaton  
Jim Murphy

**APOLOGIES:**

Jamie Bostock  
Tamsin Pearce (Parish Clerk)

Stephanie Coupland

**IN ATTENDANCE:**

Cllr David Busby  
1 member of the public was present

**The Chairman announced that the meeting was being recorded and welcomed everyone. He confirmed Cllr Whyman was taking notes in the absence of the Parish Clerk. He also reminded the members of the public they may only speak in the Public Section of the meeting.**

**CHPC367/22 – ELECTION OF CHAIR**

The Chair, Cllr Les Cole, confirmed no proposals had been submitted prior to the meeting for the role as Council Chair. Cllr Cole confirmed he remained willing to serve a further term of office. Cllr Chris Leney indicated his willingness to propose Cllr Cole following an excellent period a Council Chair. Cllr Peter Eaton seconded the proposal. Members unanimously approved the motion & Cllr Les Cole was duly elected Chair.

Parish Council roles renewed for 2022/2023;

Vice Chair	Ian Bryce
Graffiti Office	Jamie Bostock
Footpath Officer	Stephanie Coupland
Red Kiosk Chattisham	Diane Chase
Red Kiosk Hintlesham	Jamie Bostock
Police Forum	Diane Chase
Risk Management	John Whyman
Safer Communities & Road Safety Officer	Chris Leney
Emergency Officer	Jim Murphy
Tree Warden	Jim Hammond
Public Transport	Ben Cox
Equality & Diversity Officer	Debbie Archer
Village Directory	Stephanie Coupland
Planning Lead	Debbie Archer
National Grid Community Forum rep	Peter Eaton
Speed watch & VAS Sign	Les Cole

#### **CHPC368/22 – TO APPROVE THE MINUTES OF THE MEETING HELD ON 14<sup>th</sup> APRIL 2022**

The minutes of the meeting held on Thursday 14<sup>th</sup> April 2022, having been circulated to all councillors prior to the meeting were proposed as a true record by Debbie Archer and seconded by Ben Cox, subject to an agreed amendment (CHPC359/22 Line 1) including other councillors that were present at the National Grid meeting. The minutes were approved to be signed, following amendment, by Chair, Les Cole as a true record of proceedings.

#### **CHPC369/22 – DECLARATION OF INTERESTS**

The Chair asked if there were any declarations of interest for any items on the agenda. Cllrs Chris Leney & Peter Eaton signed recording their interest in the Bramford Twinstead agenda item.

#### **CHPC370/22 – MATTERS ARISING FROM THE MINUTES DATED 14<sup>th</sup> APRIL 2022**

The Chair asked council members if they had any matters arising from the minutes.

Cllr Eaton requested an update on the latest position concerning the matter relating to the project being considered by HCCC, Tym Moore & Linda Jones, for the construction of 'disability bay parking' adjacent to the community hall. A discussion took place concerning the pace of progress and the potential project cost and how funding will be sourced and applied. Members indicated they would look favourably upon supporting this important development. Members were content to consider the application of CIL funding for a proportion of the project with monies be acquired from other sources. Cllr Busby indicated, in order to attain some degree of expediency, that HCCC project lead, Jane Whyman, e mail both himself and Cllr Hudson to ascertain whether this might be available from both BDC & SCC.

#### **CHPC371/22 – COUNTY & DISTRICT COUNCILLOR'S REPORTS**

Cllr Busby summarised the, previously submitted, written report as follows:

- **Ukrainian Refugee Update** – BDC officers busy undertaking their responsibilities of property inspections. The Private Sector Housing Team have undertaken 60 inspections in the last 3 weeks. SCC are producing updates etc from Suffolk's Ukrainian Task Group.
- **Babergh Cabinet Changes** – BDC have announced their new Cabinet this week. Cabinet members now include Cllr's Ward (Ind Con), Arthey (Ind), Busby (Lib Dem), Gould (Green), Malvisi (Ind), McCraw (Ind), McLaren (Ind Con) & Osbourne (Ind Con)
- **Annual Resident Survey** – Cllr Busby set out the new BDC Residents Survey.
- **Women's Cycle Tour** – Details of this year's Women's cycle tour through the district.
- **Free Compost** – Free compost available & distributed from Morrison's, Hadleigh car park this Sunday.
- **Police Forum** – Cllr Busby confirmed good news for the district in relation to 'Policing'. All areas of crime had been recorded as falling along with anti-social behaviour.
  
- The Chair questioned Cllr Busby on the extent BDC can scrutinise planning permission conditions as the seemed to be numerous breaches occurring on most sites. Cllr Busby confirmed BDC is finding suitable numbers and staff quality challenging. BDC have also just lost experienced Enforcement Officer – Paul Scarfe to retirement.

Cllr Hudson – A written report was submitted. County Councillor Hudson wasn't present at the meeting.

- Cllr Cox asked for clarity, from Cllr Hudson, in his absence, on potential SCC/government support for public transport following the recent failure of Suffolk to be awarded UK Gov monies.

#### **CHPC372/22 – COMMENTS FROM MEMBERS OF THE PUBLIC**

The Chair closed the meeting and invited members of the public to speak to any items on the

meeting agenda. There was 1 member of the public present.

The member of the public took this opportunity to speak. Details as follows:

- A parish resident (Richard) detailed the Police speed check presence and the number of vehicles travelling at speeds in excess of the 30mph limit. Richard also requested to know the reason for the presence of vehicle counting equipment in and around the village. It was confirmed that this data was being collected by SCC on behalf of National Grid. Richard asked if this data could be made available to the community? The chair agreed to look into this matter.

The Chair thanked the member of the Public for his full contribution to the meeting and closed the public session.

### **CHPC373/22 – PLANNING**

DC/22/02292 | Householder Application – Erection of one and two storey extensions to rear and side elevations. The Chair summarised the application details and confirmed the locus to members. Cllr Chase questioned the overall size of the extension, suggesting it looked ‘substantial’. After discussion, members confirmed they had no objections to the application.

Planning Decisions:

- DC/22/01791 – Discharge of Condition Application for DC/22/00371 – Condition 5 | Glenhaven, Silver Hill, Hintlesham
- DC/22/02028 – Application for Material Amendment relating to DC/22/00366 – Minor modification to the first floor footprint and roof alterations | 2 Northlands Cottages, Priory Road, Hintlesham.
- DC/22/01103 – Householder Application – Proposed erection of a single storey rear extension, installation of front facing dormer windows and conversion of hipped roof to gable end roof to facilitate conversion of attic and partial conversion of car port into residential space and installation of external insulation to barn | Cart Lodge Barn, Priory Road, Hintlesham.
- DC/22/01739 – Discharge of Conditions Application for DC/21/05756 – Condition 4 (Landscape Scheme) | Hill House, Silver Hill, Hintlesham.

### **CHPC374/22 – ADDITIONAL BANK ACCOUNT FOR CIL MONIES**

The Chair reminded members of the reason for this item and the concern identified at the previous meeting relating to potential additional bank charges. The chair confirmed this would not be the case the PC’s bank. Cllr Leney proposed the opening of the new bank account. The proposition was seconded by Cllr Eaton. The motion was carried unanimously.

### **CHPC375/22 – NATIONAL GRID – BRAMFORD TO TWINSTEAD UPDATE**

The Chair introduced this item and briefly and asked Cllr Eaton to update to bring members up to date with the latest position. Cllr Eaton, who is leading on this subject, brought to member’s attention the latest NG ‘Green line’ project. There was a meeting scheduled for 18<sup>th</sup> May at Burstall Village Hall. He asked the chair’s permission to represent the Council at this meeting – the chair agreed to his proposal. Cllr Eaton went on to explain the potential impact of this and the cumulative effect on both Hintlesham & Chattisham. Cllr Eaton stressed the importance of ensuring the support of our local MP along with SCC. Cllr Chase reaffirmed NG should be seriously considering the ‘sub-sea’ option. Cllr Eaton explained the issues and gave a detailed response on this point.

### **CHPC376/22 – REVIEW OF VILLAGE OPEN DAY**

The Chair introduced this item and explained the context of its rationale to councillors and his thanks to Margaret Langton for organising and capturing community views on the ‘development’

options tabled. Members concurred with the chairs thanks to Mrs Langton's spirit and endeavours to create this opportunity. Several potential projects were 'tabled' to residents who attended the event held in the community hall. The two lead projects, after 'voting' had been completed were improvements to the playing field hut and establishment of a semi-permanent outside space adjacent to the double doors enabling better and improved facilities for the social club and other organisations using the outside space. Some members expressed concern that the voting procedure may not have been sufficiently disciplined and not entirely representative of the community.

### **CHPC377/22 – FINANCE**

Clerk Salary & Expenses - £194.35 + £5.39 for PC photo's.

Parish Council E Mail Domain Renewal - £25.18 (Paid by Haydon Wilding)

The Chair took a proposal from Cllr Leney, seconded by Cllr Cox to accept the expenditure items, in all. Members were unanimously in favour of the motion.

### **CHPC378/22 – REPORTS FROM PARISH COUNCILLORS**

The Chair asked each councillor, in turn, if they wished to make a report to the council.

- Cllr Chase expressed her deep concern at the 'savage' manner in which the hedge cutting had taken place around the meadow adjacent to Chattisham Hall. She had received numerous complaints and serious concern on the impact and damage to nesting birds. Members concurred with Cllr Chase and reaffirmed that such action would be illegal if this had occurred on farm land hedgerows.
- Cllr Cole updated members concerning the Chattisham playing field and the ongoing issues raised by the occupants of Pear Tree Cottage 'realigning' their boundary following 'grubbing' out the existing trees and hedgerow adjacent to the footpath access to the playing field. The chair indicated he would attempt to meet and discuss these issues with the occupants. Cllr Cole also updated members on the latest position regarding the new defibrillator and the re-siting of the old unit and his concern at the seemingly high cost of a new cabinet.

### **CHPC379/22 – CORRESPONDENCE**

All correspondence received by the council had been circulated to members prior to this meeting. Nothing further was introduced for discussion.

### **CHPC380/22 – ITEMS FOR THE NEXT AGENDA**

- Community Hall – Disability Parking/Progress – Sponsor Cllr Eaton
- NG East Anglia Green Energy Enablement (Green) – Discussion Point – Sponsor Cllr Eaton

### **CHPC381/22 – DATE OF NEXT MEETING**

- 8<sup>th</sup> June 2022 – Community Hall Meeting Room 7.30pm

Meeting closed at 8.39pm