

**CHATTISHAM & HINTLESHAM PARISH COUNCIL**  
MINUTES of the Parish Council Meeting held via Zoom on  
On 11<sup>th</sup> March 2021 at 7.30pm

**PRESENT:**

David Marsh (Chair)	Chris Leney
Les Cole	Peter Eaton
Diane Chase	Jamie Bostock
Stephanie Coupland	Ben Cox
John Whyman	Ian Bryce
Roy Carter	

**APOLOGIES:** Debbie Archer & David Busby

**IN ATTENDANCE:**

County Cllr Christopher Hudson  
Jo Brown (Clerk)  
1 member of the public

**The Chair Announced that the meeting is being recorded and welcomed everyone and reminded the members of the public they can only speak in the Public Section of the meeting**

**CHPC145/20- TO APPROVE THE MINUTES OF THE MEETINGS HELD 11<sup>th</sup> FEBRUARY 2021**

The minutes of the meetings held on 11<sup>th</sup> February 2021 had been circulated to all councillors and were proposed as a true record by Stephanie Coupland and seconded by Diane Chase. The minutes will be signed by David Marsh at the next face to face meeting.

**CHPC146/20 – DECLARATION OF INTEREST**

There none received.

**CHPC147/20 – MATTERS ARISING FROM MINUTES DATED 7<sup>th</sup> JANUARY 2021 & 14<sup>TH</sup> JANUARY 2021**

CHPC140/20 – The clerk has checked the minutes and the CIL monies for the playground upgrade has not been minuted and will be included under item 12 of the Agenda

The clerk was asked to contact the Planning Enforcement office responsible for The Livery in Duke Street for an update for the April meeting – clerk to email

Clerk

**CHPC148/20 – COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORTS**

County Cllr Hudson wished David Marsh well when his chairmanship ends next month. Cllr Hudson confirmed that there will be a meeting within the next two weeks regarding the Bramford – Twinstead proposal with National Grid, Dan Poulter MP & James Cartlidge MP and is liaising with Barry Gasper of Burstall to gain a better understanding of both this and the Solar Farm planning applications so that a case can be made to request these are put underground rather than overground. There are six parishes involved in the meeting and should be receiving information from Barry Gasper. Councillors did suggest to Cllr Hudson that the quote from National Grid of 40% more expensive to put cables underground is very much overstated and to proceed with a word of caution. Many people have requested postal votes for the upcoming elections in May. Cllr Hudson was invited to attend a virtual meeting of Ipswich Extinction Rebellion and found it very interesting. Concerns have been raised with regards to the amount of rubbish on the roads around Tesco Copdock as Babergh are not able to send people out to clear the rubbish. There needs to be more

bins in layby's and fining of people for littering. John Whyman recently tweeted Tesco's about the amount of rubbish and got an instant response and reported they will tidy asap. Cllr Hudson offered to use some of his Highway Budget to fund the repair of the drain cover in George Street as everyone is getting very frustrated and is not satisfactory that the repair has not yet been completed after three months. Cllr Hudson will chase this up again and cc in Andrew Reid SCC Cabinet member responsible for highways. It was mentioned that it took 5 men in 3 vehicles to repair the hole at the Timperleys Juntion recently.

**CHPC149/20 – COMMENTS FROM MEMBERS OF THE PUBLIC**

No Police speed check has been held since the last Parish Council meeting. Concerns were raised regarding the planning applications for Hintlesham Hall (DC/21/01001 & DC/21/01002) as previously granted works have only been excavated and then left and hope this does not happen again. A concern was raised with regard the Clerk Salary & hours with a suggestion of paying for hours worked rather than fixed weekly hours. The chairman responded that with regards the planning applications these are out of PC control and that the clerk hours and salary are under an annual review.

**CHPC150/20 – PLANNING**

**DC/21/00805 – Burnt Oak, The Street Chattisham** – Erection of pergola covered walkway attached to garden room (retention of) – a discussion was held and the Council do not have any objections – clerk to respond

Clerk

**DC/21/00971 – Fairview, Duke Street, Hintlesham** – Erection of single storey extension with roof lantern (following demolition of existing conservatory) – a discussion was held and the Council do not have any objections – clerk to respond

Clerk

**DC/21/01001(Planning Application) & DC/21/01002(Listed Building Consent) – Hintlesham Hall Hotel, George Street, Hintlesham** – Erection of building and courtyard development west of Stables & Coach House to provide additional spa facilities, gym, pool, sauna and steam room following removal of outbuilding – a detailed discussion was held with the following concerns raised:- The Hall is a Grade 1 listed building and the proposed development is very modern and not in keeping – also previously granted planning applications have not been followed through with and concerns were raised that this could happen again – A vote was held and all Councillor's agreed to Object to the application - clerk to respond

Clerk

**Hadleigh Quarry – Appeal APP/C3500/W/20/3264295** – all were in agreement that the existing objection still stands – clerk to respond

Clerk

**Bramford – Twinstead** – an invitation has been received from National Grid to meet the project team ahead of non-statutory public consultation. It was suggested that rather than have all Parish Councillors attend the meeting that representatives attend and report back – Peter Eaton & Chris Leney agreed to be our representatives and the clerk will respond and ask for National Grid to suggest some dates

Clerk

**CHPC151/20 - DISCUSS THE BROADBAND PROBLEMS IN THE VILLAGES**

Peter Eaton raised concerns with regard the loss of broadband for around 20 households in Hintlesham. This is due to poles being knocked down/damaged along the stretch of the A1071 in front of Hintlesham Hall which is where the road is very narrow and falling away at the sides. Unfortunately, Cllr Hudson had left the meeting so the clerk was asked to email Cllr Hudson to raise the issue with Suffolk County Council and Openreach – Peter Eaton has agreed to be liaison on this – clerk to email

Clerk

**CHPC152/20 – RECORDINGS OF MEETINGS DRAFT PROTOCOL AND ASSOCIATED POLICIES UPDATE**

The revised draft email policy has been circulated and all councillors have read this. The question was asked if the .gov.uk email addresses was a possibility and David Marsh confirmed that there is an annual fee of £40.00 and need to pay 2 years in advance. It is also a long process to set the email addresses up so this would not be suitable. Stephanie Coupland proposed and Chris Leney seconded to accept the Email Policy that was circulated and to arrange for the email addresses to be set up using the domain name already purchased – a vote was held with 10 Councillors agreeing and one abstention – clerk to arrange the setting up of email addresses

Clerk

**CHPC153/20 – CLERK VACANCY**

The clerk confirmed that unfortunately the previous applicant confirmed for interview has withdrawn their application. The clerk advertised the role on the village facebook page and has already received applications and lot more interest. It was agreed to arrange interviews for one evening next week – clerk to arrange

Clerk

**CHPC154/20 – SIZEWELL C UPDATE ON IMPACT TO OUR LOCAL COMMUNITY**

Nothing else to report

**CHPC155/20 – TREE AND HEDGE PLANTING**

John Whyman reported that there is no further update from Babergh DC Environmental Team. John has been contacted recently by RSPB and Soil Association in relation to the forest management undertaken at Wolves, Ramsey & Hintlesham Great Wood Sites. John has circulated this email and would like feedback from Councillors. They have also offered for Councillors to a conducted tour of the woodland under their management later in the Spring.

**CHPC156/20 – HINTLESHAM PLAYGROUND UPDATE**

David Marsh confirmed that the deposit has been paid to the Contractors and that work will start at the beginning of May. They have had delays on other projects due to the poor weather at the beginning of the year and supplier problems due to Covid. The balance of the payment is due on completion and will comprise of the April CIL payment of £8,711, grants from Babergh DC of £9,920 and £3,000 which leaves a small shortfall of £1,229 which the Community Council have agreed to pay. This does not include VAT which will be reclaimed. The Babergh DC grants will need to be claimed directly from them. There will be further CIL monies paid to the Parish Council later in the year. The questions was asked if the Chattisham Playground is going to be updated, David Marsh responded that this will be looked at by the Community Council.

**CHPC157/20 – TELEPHONE BOXES ARRANGE FOR PAINTING**

The clerk has given the donated paint to Les Cole for safe keeping. Dennis Plenty has offered to paint the box in Duke Street, and will ask for a volunteer for Chattisham in The Link

**CHPC158/20– FINANCE**

The following payments were proposed by Chris Leney and seconded by Stephanie Coupland

Mrs. Jo Brown	Clerks Salary & Exps	£157.65	Cheque No 101101
John Squirrell	Reimburse expenses for village sign	£122.39	Cheque No 101102

**CHPC159/20 – REPORTS FROM PARISH COUNCILLORS**

Les Cole reported that the VAS Sign at the Pony Paddocks, Duke Street is now working properly as he has removed the bus stop sign as it was interfering with the readings. The sign will be relocated to Duke Street in the next 2 weeks. Speedwatch will start from 29<sup>th</sup> March. John Whyman confirmed that the social club will open fully from 17<sup>th</sup> May. There has been a lot of work on trees near to the Community Centre recently. Diane Chase has reported 2 potholes in Mill Lane and they have been marked for repair. Stephanie Coupland reported that footpath 36 boardwalk and bridge has some rare fungus and has reported this to the Wildlife Trust, thanks was given for reporting this. Thanks to Peter Beale and Peter King for laying wood chippings along footpath 27. The MUGA is opening from 29<sup>th</sup> March. The Chattisham village sign post is with John Squirrell who is sealing it and Trevor Self has painted the sign and with leftover paint will also paint the Hintlesham village sign. Peter Eaton reported that BAPTC have held 2 meetings so far this year. Their Spring report has been circulated to all Parish Clerks for circulation to Councillors. The Chairman is currently working on a selection of policies and currently 14 parish councils have said they are having problems with planning enforcement. Jamie Bostock confirmed that the contractor has contacted him to say the bridge for footpath 40 is being delivered tomorrow and he will store it. Ben Cox confirmed that the latest bus timetable is now on the village website and there are now a few more services. It was brought to the attention of the Parish Council that the Community Council had recently circulated a draft CCTV policy for discussion at one of their meetings and the policy states that the parish council is involved in the purchase and running of the CCTV – the chairman will write to the chairman of HCCC as the Parish Council have no involvement with CCTV

David Marsh

**CHPC160/20 – CORRESPONDENCE RECEIVED**

All correspondence has been circulated via email

**CHPC161/20 –ITEMS FOR THE NEXT AGENDA**

- Broadband
- Recording Of Meetings Draft Policy
- Response from HCCC regarding the CCTV Policy

Thanks was given to Jo Brown for all her work and wished her well for her future

**CHPC162/20 – DATE OF NEXT MEETING**

Thursday 8<sup>th</sup> April 2021 7.30pm Meeting closed at 9.19 pm