

CHATTISHAM & HINTLESHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall
On Thursday 8th December 2022 at 7.30pm

PRESENT:

Les Cole (Chair)	Diane Chase
Ben Cox	Stephanie Coupland
Ian Bryce	Debbie Archer

APOLOGIES:

Chris Leney	Peter Eaton
Jim Murphy	John Whyman
Jim Hammond	Jamie Bostock

Absent - Cllr Hudson

IN ATTENDANCE:

3 members of the public
Tamsin Pearce (Parish Clerk)
Cllr David Busby

The Chairman welcomed everyone to the meeting and said that the meeting was being recorded. Stephanie kindly agreed to take notes for the village LINK.

CHPC467/22 – TO APPROVE THE MINUTES OF THE MEETING HELD ON 10TH NOVEMBER 2022

Minutes from the previous Parish Council meeting held on the 10th November 2022 had been circulated to all councillors prior to the meeting. They were proposed as a true record by Ian Bryce and seconded by Stephanie Coupland.

CHPC468/22 – DECLARATION OF INTERESTS

The Chair asked if there were any declarations of interest for any items on the agenda. Ian Bryce signed the register in relation to the Pylons.

CHPC469/22 – MATTERS ARISING FROM THE MINUTES DATED 10TH NOVEMBER 2022

The chairman asked if any members of the Parish Council had any matters to add, no items recorded.

CHPC470/22 – COUNTY & DISTRICT COUNCILLOR'S REPORTS AND COMMENTS FROM MEMBERS OF THE PUBLIC

The meeting closed at 19:33

Cllr Hudson – County Councillor Hudson wasn't present at the meeting and no apologies were recorded as received by the Parish Clerk.

Cllr David Busby – Cllr Busby gave his report.

Council Busby said that an online document with the end of term report what is available on the Babergh website for viewing.

The ongoing consultations regarding a new gravel site which will be located, if approved, near Bentley and Copdock. It has also been proposed that concrete crushing will be carried out at the site. The location is the A12 southbound in Belstead which could directly affect the woods in Bentley.

There has been a proposal for an industrial unit/warehouse on the old site of the Toys "R" Us. New

access roads are proposed to carry the site traffic.

Junction. 55 - currently looking likely that it will be either option 1 or option 4 option. Option 4 is a flyover and option 1 is widening the slip road. That concluded Cllr Busby's report. The Chairman thanked Cllr Busby before moving onto the public section of the meeting.

Richard Young a member of the public present at the meeting said that he had spoken to the police officer Emma, she normally conducts the speed checks for Hintlesham. She said that she had been moved temporarily to cover a new area an interim police officer, Steve, will cover the speed checks on Duke Street and on the main road heading into Hintlesham. Emma had also confirmed that they were able to do speed checks in the 40 mile an hour section of the A1071. Richard also asked whether any documents that Parish Council signed off regarding National Grid could be uploaded to the minutes. The parish clerk confirmed that there was a National Grid section already on the website and that all reports signed off by the Parish Council could be found there. It was agreed that going forward the Scoping reports would be added to the National Grid section on the Parish Council website. The chairman, thanked Richard and moved to Peter Beal. Peter thanked Stephanie for her help in getting the footpath fixed. He said that although the woodwork had been fixed it there was no chicken wire on the footpath. Stephanie confirmed that the footpath Association preferred not to use chicken wire as this could create a potential tripping hazard for both Pedestrians and any dogs walking on the footpath. Peter also said that the sugar beet lorries that he had mentioned at the previous parish council meeting had now not been parking on the footpath's. The meeting was reopened at 7:45.

CHPC471/22 – PLANNING

Prior to the agenda being produced no new planning applications had been received. The Chairman read out one granted planning application - planning application DC/22/04875 Vine cottage on Duke Street had been granted.

Diane asked the Chairman at this point of the meeting if there had been any updates on Charity Farm in Chattisham. The Chairman confirmed that he had received an email from David Steele to say that following his initial email to the owners of Charity Farm he could now confirm that no planning application had previously been made. The owners will now need to submit retrospective planning. Les said he would update on this further if more information was made available.

CHPC472/22 – PIIP (PARISH INFRASTRUCTURE INVESTMENT PLAN)

The latest PIP document had been circulated prior to the meeting to all member of the parish council. Each proposal for funding was listed and a quote for works listed next to each one. Councillor Busby had kindly agreed to fund half of the new speed sign. The Chairman asked present members if they were happy to sign off the PIP document at the meeting. It was agreed that as the document had been circulated and Les had asked for any comments or feedback that the document should indeed be signed off. The PIIP document as circulated was proposed by Debbie Archer and seconded by Ben Cox.

CHPC473/22 – CHARITY DONATIONS

The chairman explained that in previous years a small charity donation had been made to the air ambulance and to Elizabeth hospice. The chairman asked members present if they felt that the 2023/2024 budget should include £100 for the air ambulance as a charity donation. Following a discussion about possible charity donations it was proposed by Ian Bryce and seconded by Stephanie Coupland that £100 would be added to the new precept budget for the Air Ambulance.

CHPC474/22 – NATIONAL GRID

Peter Eaton had produced a scoping document which had been emailed to all members of the parish council for comments and then emailed to National Grid. It was agreed that this document would be published on the Parish Council website.

CHPC475/22 – FINANCE

It was agreed on block that the Parish Clerks salary and expenses - £232.67, community hall lunch donation £100 and community hall room hire £76 been signed off. It was proposed by Ian Bryce and seconded by Stephanie Coupland.

CHPC476/22 – VILLAGE ARCHIVES

Diane updated all members of the Parish Council about the village archives which are currently being looked after by local resident Audrey. Audrey is moving away from the village and therefore no longer able to look after the records. It was agreed that Diane would step in as the custodian of the village archives, she has been to Audrey's house and taken some of the files and will continue to do so sorting through all of the files. It was agreed that a 'thank you' letter would be written to Audrey to thank her for all her help over the years with the village archives. Stephanie suggested that a small group could help Diane to sort out the folders. Diane thought this was a good idea, but wanted to sort through more of the files first herself. A vote was taken to co-op Diane as a village archivist. This was proposed by Ian Bryce and seconded by Stephanie Coupland.

Cllr. Busby left a meeting at 8:27

CHPC477/22 – 2023/2024 PRECEPT BUDGET

The Chairman asked the parish councillors to go through each item on the proposed budget which had previously been circulated. Following a complete run through of each item on the budget a few alterations were made, the Clerk made the changes to the spreadsheet and will circulate the updated budget to all member of the Parish Council.

CHPC478/22 – NEIGHBOURHOOD PLAN

As a number of Parish Councillors were not present at the meeting it was agreed that this item would be carried forward to the January 2023 agenda.

CHPC479/22 – REPORTS FROM PARISH COUNCILLORS

The Chairman asked each member present if they had a report to present. Ian said he had no report but commented that no road improvements had been made to the A1071.

No other reports were made. The Chairman said that the electrical contractor had fitted the new defibrillator cabinet at the Hintle Barns and would now fit the defib machine.

CHPC480/22 – CORRESPONDENCE RECEIVED

All correspondence had been circulated prior to the meeting.

CHPC481/22 – ITEMS FOR THE NEXT AGENDA

Neighbourhood Plan document

Precept Budget 2023/2024

CHPC482/22 - DATE OF NEXT MEETING

12th January 2023 – Community Hall Meeting Room 7.30pm

Meeting closed at 8.47pm