

CHATTISHAM & HINTLESHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall
On Thursday 13th October 2022 at 7.30pm

PRESENT:

Les Cole (Chair)	Diane Chase
Chris Leney	Ben Cox
John Whyman	Jim Murphy
Jim Hammond	Ian Bryce
Stephanie Coupland	
Jamie Bostock	

APOLOGIES:

Peter Eaton
Cllr David Busby
Debbie Archer

IN ATTENDANCE:

4 members of the public was present
Tamsin Pearce (Parish Clerk)

The Chairman welcomed everyone to the meeting and said that the meeting was being recorded.

CHPC429/22 – TO APPROVE THE MINUTES OF THE MEETING HELD ON 8TH SEPTEMBER 2022

Minutes from the previous Parish Council meeting held on the 8th September 2022 had been circulated to all councillors prior to the meeting. They were proposed as a true record by Ian Bryce and seconded by John Whyman.

CHPC430/22 – DECLARATION OF INTERESTS

The Chair asked if there were any declarations of interest for any items on the agenda. Chris Leney, Ian Bryce & Jamie Bostock signed the register as they have an interest in the Bramford Twinstead agenda item.

CHPC431/22 – MATTERS ARISING FROM THE MINUTES DATED 8TH SEPTEMBER 2022

The councillors were asked if they had anything to record as matters arising by the Chairman, no items to be added.

CHPC432/22 – COUNTY & DISTRICT COUNCILLOR'S REPORTS

Cllr Busby – Cllr Busby had sent his apologies prior to the meeting.

Cllr Hudson – County Councillor Hudson wasn't present at the meeting and no apologies were recorded.

CHPC433/22 – COMMENTS FROM MEMBERS OF THE PUBLIC

The meeting was closed by the Chairman and comments were invited by members of the public.

The member of the public took this opportunity to speak. Details as follows:

- One member of the parish commented that Anglian Water had been out and fixed the issue near to her property.
- Another member of the public commented about the forthcoming works being carried out by Anglian Water on the 31st October. It seemed unclear if this was to be one days work or three. A member of the public said that he had received a letter from them stating that the

work would be carried out on the 31/10/22 and would take one day, however, it was noted that it could be more than the one day if needed.

- It was noted by a resident that the Police speed check had been carried out within the 30mph section of the village. He said he had spoken to Emma, the police officer that carries out the speed checks and asked her if it was possible to do the checks in the 40mph area. She said she would look into this, however, as risk assessment needed to be carried out first to ensure it was safe for her to conduct the speed checks in that area (risk assessment to show that it was a safe area to park the car and stand on that section of road).
- Diane Chase asked to speak prior to the meeting being re-opened. Diane said she had contacted Cllr Busby about Charity Farm as another building has been put up and there doesn't seem to be any planning consent for this. The Chairman said he would contact Enforcement about this.

Chairman

The Chair thanked members of the public and closed the public section of the meeting.

CHPC434/22 – PLANNING

DC/22/04520 | Householder Application - Erection of first floor extension over garage and two storey infill front extension. | Penhill Duke Street Hintlesham IP8 3PL

Having looked at the plans the Parish Council felt that it was an over development of the site and didn't keep with the look of the other properties around it. Therefore the parish council objected to this application.

DC/22/04590 | Householder Application. Erection of single storey extension and cart lodge. | Fox Corner Duke Street Hintlesham IP8 3QP

Having looked at the plans and following a discussion the Parish Council felt that due to the level of the land to the front of the property and position of the cartlodge that the proposed plan would not be in keeping with the other properties. Therefore the parish council objected to this application.

DC/22/04682 | Application for Works to Trees subject to Tree Preservation Order BT124/W1 - Fell 20 No Trees (T1 - T20) Trees are covered by a single TPO order which covered the woodland area known as "Church Belt". The sketch provided has highlighted the trees and their approximate locations. The trees need to be removed (felled) to enable the main stabilisation works. Species of tree unknown. | Wilderness Hill Hintlesham Suffolk

The Parish Council discussed the planning application and had no objection.

DC/22/04875 - Vine Cottage, Duke Street, Hintlesham, Ipswich Suffolk IP8 3PL

Having looked at the plans the Parish Council had no objection to this application.

DC/22/04205 | Householder Application - Erection of 2no single storey side extensions (following demolition of existing porch), a first floor balcony, and alterations to existing outbuilding | Hall Farm Mill Lane Chattisham Ipswich Suffolk IP8 3PX

The deadline for this application had already past, however, the Chairman asked for the parish councillors views on this application. It was felt that overall there was no objection from the councillors.

The Chairman read out the following planning updates;

DC/22/00858 | Full Planning Application - Erection of outbuilding for installation of a composting toilet of the churchyard with a walkway. | All Saints And St Margarets Church Lower Barn Road Chattisham Suffolk **GRANTED**

DC/22/03390 | Full Planning Application - Erection of an agricultural building (following demolition of existing building) | Hill Farm Silver Hill Hintlesham Ipswich Suffolk IP8 3NJ **WITHDRAWN**

DC/22/02864 | Planning Application - Erection of an agricultural barn building | Mill Farm Barns Priory Road Hintlesham IP8 3NX **WITHDRAWN**

CHPC434/22 – PIIP (PARISH INFRASTRUCTURE INVESTMENT PLAN)

The Chairman updated the councillors on the responses received. In total there had been 63 responses from residents in Hintlesham and Chattisham which was a good level.

- Traffic calming on Duke Street was the most voted for option. The Chairman said that he had struggled to get responses from Suffolk Highways and Cllr. Hudson as to when the road survey would be carried out. Currently this means there are no timelines for this to be done.
- Health & Safety equipment / New Strimmer for the general footpath use was another item which people had voted highly on.

The Chairman suggested that the PIIP sub group hold another meeting to finalise the PIIP plan. He said that there was a Bid funding round due to close on the 31/10/22 and suggested that the Parish Council apply for part funding for a new VAS sign. He said that he would submit the application and update the parish council on the outcome.

Stephanie suggested that the Community Council be told about the bid funding that Babergh carry out so that they could also apply for grants for items/works that needed carrying out.

CHPC435/22 – LAND TO THE EAST OF DUKE STREET – ROAD NAME

It had been noted that a large sign saying Duke Row had been put up by the developer with no mention of the road name agreed by Babergh. The Chairman updated members of the council saying he had contacted the developer and the Clerk had contacted Babergh on this matter. They had both confirmed that this was a temporary site sign and the agreed name of Parham Way was indeed going to be used.

Clerk

CHPC436/22 – BARCLAYS BUSINESS BANK - FORMS

The Chairman said that the Clerk had received some forms from Barclays which needed to be signed by the signatories on the parish council, the forms are to update the Parish Councils as requested by Barclays.

CHPC437/22 – DUKE STREET FEASIBILITY STUDY

The Chairman had already covered the update on this in PIIP section. He confirmed he would keep chasing Cllr. Hudson to get a date for this study to be carried out.

CHPC438/22 – CIL FUNDING BIDDING

As the Chairman had already covered this item earlier he just reconfirmed that he would make the application for the VAS sign and update council on the outcome.

CHPC439/22 – TREE CANOPY SURVEY

The Chairman outlined the proposal as set out by Babergh, Babergh have extended the deadline on this but having more trees planned within the parish would mean more upkeep to ensure the trees thrived and then they would require maintenance. With this in mind it was agreed that the upkeep would be too much and therefore as a parish we would not be applying for this.

CHPC440/22 – NATIONAL GRID

Chris Leney had emailed the document which had been written to National Grid to all members of the parish council. It was agreed by all that this was an excellent document and it was agreed that the Clerk would email the final copy off to National Grid.

Clerk

CHPC441/22 – HINTLESHAM PLAYING FIELD SHIPPING CONTAINER LOCATION

Stephanie updated the council on this item. The MUGA committee had asked the Community Council if they could place a 10 foot container on the playing field, to be located near the hut, so they could store items needed for use on the MUGA. The Community Council had also said they required some space so it was agreed that a 20 foot container would be idea for both groups to use. Following a number of meetings to discuss the location, one could not be agreed by both parties, therefore the MUGA committee had withdrawn their application. It was agreed as the Community Council lease the playing field from the parish council a formal request would need to be submitted to the Parish Council if the Community Council wished to go ahead with having a storage container on the field.

CHPC442/22 – CHATTISHAM PLAYING FIELD DEEDS

Les updated members of the parish council on the current situation with regards to the Chattisham playing field deeds. Following a meeting between Les and members of the Community Council it had been agreed to hold off on registering the land as the question of ownership of the foot path had come into question. The residents of the properties next to the foot path had been asked to provide land documents which would outline the ownership of the foot path.

CHPC443/22 – CHATTISHHAM PLAYING FIELD EQUIPMENT

Following on from questions raised on the state of the play equipment it was reported that the Community Council have had PlayQuip come out and look at the play area. PlayQuip had provide a quote to update some of the equipment and recommended that one of the spring rocking ride-ons be removed. Following a discussion it was agreed that Les would speak with the Community Council and ask them to have a proper safety assessment carried out on all the equipment.

CHPC444/22 – FINANCE

Clerk Salary & Expenses - £194.35

PKF Littlejohn – Annual Audit Fee - £360.00

Professional costs - £74.44

External letter box - £19.85

Leaflets within the LINK - £48.00

All items under the finance section were approved, Jim Hammond proposed them and Chris Leney seconded.

CHPC445/22 - REPORTS FROM PARISH COUNCILLORS

The Chairman went round the table to each councillor to see if they wished to make a report to the council.

- Ian commented on the length of time it took to have the telegraph poles that had been knocked over repaired, in total it took three days to carry out the repair.
- Diane said she had attended the Police Forum. The issue over Speeding and Anti-social behaviour in the Hadleigh area had been discussed as was the use of scooters in the Hadleigh Morrison’s carpark late at night. Cllr. Busby had spoken at the meeting and had raised the issue of speeding on Duke Street in Hintlesham.
- Chris said that 3 accidents had been reported in the last month along the A1071.
- John said that he had read through the Parish Councils insurance renewal policy and everything looked to be in order. It was noted that the new defib machine would need to be added.
- The Chairman updated council on reports of excessive noise from Hintlesham Hall and the Golf Club. Les said that having looked at the licensing agreement that the Hall had they

Chairman

could have live music played until 1am, this did not cover music from a disco. Having emailed the Hall a meeting had taken place between Les and Ms Cole from the Hall. During the meeting it was agreed that the hall would implement a lowering of noise by 12 midnight.

Peter Eaton asked Les to put a letter together and have it formally sent to Environmental Health detailing noise levels and residents that had been affected. As Les had been away and not directly affected by the noise he suggested that Peter create the draft letter and then Les would sign it as the Parish Council Chairman and send it off. Chris also suggested that a formal letter be sent to Babergh to register concern over the noise level and the impact on local businesses as well as residents. Chris agreed to write the letter and the Chairman to sign it.

- The Chairman also spoke to the council about the 'Warm Spaces' , this initiative is being introduced to try to help members of local communities that are struggling with rising energy bills. The Coffee Stop that is run at the Community Council will stay open longer so as to provide a warm space to members of the community. It is also proposed that when the Hall Lunches are provided, tea & coffee would be available prior to the lunch commencing.

Post meeting update, an application for support funding (£250.00) has been submitted by Margaret Langton to assist in providing the 2 initiatives.

CHPC446/22 – CORRESPONDENCE

All correspondence received by the council had been circulated to members prior to this meeting. Nothing further was introduced for discussion.

CHPC447/22 – ITEMS FOR THE NEXT AGENDA

No Requests were made.

Ian Bryce asked for his apologies to be added for next month.

CHPC448/22 – DATE OF NEXT MEETING

- 10th November 2022 – Community Hall Meeting Room 7.30pm

Meeting closed at 9.16pm