

CHATTISHAM & HINTLESHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held at the Hintlesham Community Centre
On 14th October 2021 at 7.30pm

PRESENT:

Les Cole (Chairman)	Debbie Archer
Ian Bryce (Vice Chair)	John Whyman
Stephanie Coupland	Jim Hammond
Ben Cox	Jamie Bostock
Peter Eaton	Diane Chase

APOLOGIES:

Jim Murphy
Chris Leney
County Cllr Christopher Hudson

IN ATTENDANCE:

Cllr David Busby
Tamsin Pearce (Clerk)

The Chairman announced that the meeting was being recorded and welcomed everyone to the meeting.

CHPC261/21- TO APPROVE THE MINUTES OF THE MEETINGS HELD ON THE 9TH SEPTEMBER AND THE MINUTES FROM THE ADDITIONAL PLANNING MEETING HELD ON THE 23RD SEPTEMBER 2021.

The minutes from both meetings had been circulated to all councillors prior to the meeting. The minutes from the 9th September were proposed as a true record by Stephanie Coupland and seconded by John Whyman. The minutes from the additional planning meeting held on the 23rd September were proposed as a true record by Stephanie Coupland and seconded by , John Whyman. Both sets of minutes were signed at the meeting by Les Cole the Chairman.

CHPC262/21 – DECLARATION OF INTEREST

The Chairman asked if there were any declarations of interest for any items on the agenda. None were recorded.

CHPC263/21 – MATTERS ARISING FROM MINUTES DATED 9TH SEPTEMBER 2021

The Chairman asked the council members if they had any matters arising, none were noted.

CHPC264/21 – COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORTS

Cllr Busby gave the council the following update;

Babergh council is involved with the Careeriosity Festival which is to be held in Stowmarket between the 25th October and 28th October. The aim of the festival is to encourage young children

to think about their futures and careers they may wish to peruse. There will be a number of different items on the festival agenda aimed at children 9-12 years and 13-19 years. Full information can be found at www.careeriosity.co.uk

Cllr Busby updated council on the future of parking in Babergh. There are set to be new tariffs in Babergh car parks. There will continue to be an hour's free parking but the new tariffs are now not due to come into effect until January 2022. This will include street parking as well as carparks.

The A14 is due to be closed West bound between J55 and J54 junctions J55 Copdock and J54 Ipswich West. Lane Closures for Emergency barrier repairs, 21:00 on 18 October 2021 to 05:00 on 19 October 2021. Lanes Closed : There will be one of two lanes closed. Additionally the A14 westbound between J57 and J56 one lane will be closed for Emergency roadworks from 21:00 on 18 October 2021 to 05:00 on 19 October 2021.

The A14 westbound between junctions J1 Welford and M1 Catthorpe Interchange. Lane one will be closed for Horticultural works which is planned between 20:00 and 06:00 from 19 October 2021 to 23 October 2021.

Cllr. Busby informed the parish council that there had been some changes within the Heritage Planning team and Dr Duck had now left the department. Cllr. Busby also said that he would be chasing up on the livery situation on Duke Street with the Enforcement department following concerns regarding animals other than horses being kept on the site and also the splay for visibility which does not comply with the requirements.

This concluded Cllr Busby's report. Peter Eaton asked Cllr. Busby if he could clarify why pre application advice was not available on the Babergh planning site when it clearly gives the option to click on this but then does not show any report. Cllr. Busby said that he believes this was due to the fact that the information contained within the report was private between the applicant and the planning officer. Peter Eaton formally asked Cllr. Busby to confirm if this was just a policy for Babergh or if this was a national policy.

Cllr. Busby

Peter Eaton also asked Cllr. Busby for an update on Cobbold Farm, Cllr Busby confirmed that this was an item on his list and would update the council on this is due course.

CHPC265/21 – COMMENTS FROM MEMBERS OF THE PUBLIC

There were no members of the public present at the parish council meeting.

CHPC266/21 – PLANNING

DC/21/05134 Householder Application - Erection of single storey rear extension to form annexed accommodation for family member, Erection of two storey side extension and front porch extension. 1 George Street Hintlesham Suffolk IP8 3NH

Stephanie Coupland said she had looked at the planning application and felt that the overall look for the extension was nice and would fit in with the rest of the village. None of the neighbours had objections to the application. Following a discussion it was agreed that the parish council had no objection to this application.

CHPC267/21 – NATIONAL GRID – BRAMFORD TO TWINSTEAD

Peter Eaton updated the council on a new group , OFFSET, which is made up of 11 MPs and they are going to assist with helping the communities and other groups when it comes to dealing with National Grids pylons and windfarms.

There are two extra routes being proposed, one of them is to run through Bramford and the second is yet to be confirmed. At this stage there are no further updates on the Bramford to Twinstead project.

CHPC268/21 – POLICIES

Prior to the meetings four policies had been circulated for all council members to look at and comment on with amendments if needed. The policies being; GDPR, Filming and Recording, Subject Access Request (SAR) Policy and Subject Access Request (SAR) Procedure.

It was agreed by all council members present that the policies be signed off and put onto the Parish Council website.

The GDPR policy was proposed by Stephanie Coupland and 2nd by John Whyman.

The Filming and Recording policy was proposed by Jim Hammond and 2nd by John Whyman.

The Subject Access Request (SAR) Policy was proposed by Debbie Archer and 2nd by John Whyman.

The Subject Access Request (SAR) Procedure policy was proposed by Debbie Archer and 2nd by John Whyman.

CHPC269/21 – FINANCE

PKF Littlejohn Audit fee - £240.00

Phone box signs - £84.19

GDPR/Data Protection Act 2018 Data protection fee renewal - £40.00

Clerk Salary & Expenses - £191.01

The following payments were proposed by Ian Bryce and seconded by Debbie Archer.

CHPC270/21 – REPORTS FROM PARISH COUNCILLORS

Ben Cox updated council on a £50 million bid to transform bus services in Suffolk, including those serving Hadleigh and its surrounding villages, this has been backed by county councillors. SCC will be asking for a minimum of £50m over three years - £15m each for the first two years and £20m for the third.

John Whyman updated the council on a quote which was requested to update the parishes current defibrillators to ensure they are in full working order and to also purchase a new machine which will replace the one at the community centre providing the community centre and neighbouring MUGA with a paediatric enabled defibrillator to ensure the safety of children as well as adults. The machine from the community centre will then be redeployed to another location – this is to be confirmed. The quote will be placed onto the parish councils next agenda for approval. The Clerk was asked to look into whether the parish council can use some of the CIL money to pay for the new machine and the updates.

Diane Chase told the council that she had attended the Police Forum meeting on behalf of the parish council. Overall it was a very informative meeting. The police spokes person said that during

July 2021 they'd received a high volume of calls relating to antisocial behaviour, issues relating to County Lines (Ipswich) and a number of calls regarding 'boy racers' in cars in the Hadleigh area.

One point that was raised by several members that attended the meeting was communication and the fact that you can't get hold of anyone at the Hadleigh Police station on the phone and that it never seemed to be manned. The general consensus was that the Police in Hadleigh need to do more to ensure that they have someone answering calls at the Hadleigh station.

Peter Eaton asked the council if they felt a accident database would be a useful tool for the parish to have so as to ensure that we have all the data in one place and a record of all accidents. All council members agreed this was a good idea. It was proposed that they'd ask Chris if he would be willing to create this database on behalf of the Parish Council.

Stephanie Coupland thanked Mr Bostock for cutting trees and sorting out drainage issues on several of the local footpaths.

Stephanie confirmed that the phone box on Duke Street now has the new signs in place, thanks to Dennis Plenty. There is still an urgent need to find someone local in Chattisham to restore the Chattisham phone box.

Following a discussion it was agreed that Les Cole would put up some signage to try to encourage a volunteer in Chattisham.

Les Cole said that he had had a meeting with the-operator of the land where the livery is on Duke Street, the owner proposed that a self-closing gates be put across the both ends of the footpath to ensure ponies/horse could not get through onto the land behind the site or onto Duke Street. Les said that he'd informed the operator that the best way forward would be for them to contact the Public Rights of Way team to see if this was something they could do.

Les also said that during the months of August and September there had been limited speed checks carried out by the team. New members would be most welcome and encouraged to apply. It was agreed that a note within the Parish Council section of the LINK should include an add for new speed watch members. He also noted that the Police database does not recognise cars registered as hire cars or lease cars when it comes to sending out letters.

CHPC271/2 – CORRESPONDENCE RECEIVED

All correspondence has been circulated via email

CHPC272/21 –ITEMS FOR THE NEXT AGENDA

CIL Money Policy
Money for grass cutting
Planning / Enforcement

CHPC256/20 –DATE OF NEXT MEETING -

Thursday 11th November 2021 7.30pm

Meeting closed at 8.53pm