

## CHATTISHAM & HINTLESHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall  
On Thursday 10<sup>th</sup> March 2022 at 7.30pm

### PRESENT:

Ian Bryce (Vice Chair)	Jim Hammond
Diane Chase	Chris Leney
Stephanie Coupland	Ben Cox
John Whyman	Peter Eaton

### APOLOGIES:

Les Cole (Chair)	Jamie Bostock
Jim Murphy	Debbie Archer

### IN ATTENDANCE:

Tamsin Pearce (Parish Clerk)  
Cllr David Busby  
Cllr Christopher Hudson  
3 members of the public were present

**The Vice Chairman announced that the meeting was being recorded and welcomed everyone.**

#### **CHPC333/22 - TO APPROVE THE MINUTES OF THE MEETINGS HELD ON THE 10<sup>th</sup> February 2022**

The minutes from the meeting held on Thursday 10<sup>th</sup> February had been circulated to all councillors prior to the meeting. The minutes were proposed as a true record by Stephanie Coupland and seconded by John Whyman.

#### **CHPC334/22 – DECLARATION OF INTERESTS**

The Chair asked if there were any declarations of interest for any items on the agenda. Chris Leney signed the record book.

#### **CHPC335/22 – MATTERS ARISING FROM THE MINUTES DATED 10<sup>th</sup> February 2022**

The Chair asked council members if they had any matters arising from the minutes. Stephanie Coupland raised the CIL money income, the Vice Chair then read an email which had been sent out to a member of the public as they'd asked for the CIL money figures at the last meeting.

#### **CHPC336/22 – COUNTY & DISTRICT COUNCILLOR'S REPORTS**

The Vice Chair welcomed Cllr. Hudson back to the face to face meetings. Cllr. Hudson thanked the Vice Chair for his welcome and said how pleased he was to see the speed sign on the entrance to the village of Hintlesham.

- Cllr. Hudson then went on to thank Chris Leney and Peter Eaton for all their hard work on the National Grid pylons project. He stated that he has tried on a number of occasions to contact the owners of Hintlesham Hall regarding the pylons but to no avail.
- Cllr. Hudson said that a decision regarding Sizewell was imminent and he'd update further at the next meeting. This will effect all the local parishes as there will be an increase in traffic. Junction 55/Copdock will also affect the surrounding parishes as there will be an increase in noise, work and traffic to this area.
- Cllr. Hudson then stated that Green energy that is being produced off shore is then coming ashore on the Suffolk coast line and onto green belt land not brown belt.

Cllr Busby gave the council the following update:

- Air Source Heat pumps has previously discussed and the Government had been recommending their use, however, up to date studies suggest that they are not as effective as previously thought and can in some cases cause energy ratings on properties to increase.
- The Babergh website now has all the 'News' reports that Cllr. Busby gives to the parish council, up to date information can be found on the site.
- Cllr. Busby attending an hour long meeting with National Grid to discuss Babergh suggestions with regard to the pylons. Babergh suggested that undergrounding in the Polstead area would be the best option.

Peter Eaton asked Cllr. Busby at this point when we'd be able to see the Babergh report from Tom Baker. Cllr Busby said that it was nearing completion and should be out in the next couple of weeks. Chris Leney also asked which option Babergh had chosen, option 1 or option 2. Cllr Busby said that Babergh had not specified a preferred option.

Peter then commented that as there are 6 points within the plan that cover Babergh should Babergh not write a response to each of those points. Cllr Busby explained that Babergh had not written a detailed response on all points but had taken a broad view.

Peter suggested that going forward that Cllr. Busby have a specific report that is for the parish areas rather than a general report which covers Babergh. Cllr Busby said he was happy to do this.

#### **CHPC337/22 – COMMENTS FROM MEMBERS OF THE PUBLIC**

The Vice Chair closed the meeting and invited members of the public to speak at this time about any items on the agenda.

One member of the public that was present asked the parish council if they had any plans for the Queens Jubilee. He suggested that as the village has had such an increase in new homes there isn't much green space with trees/plants any more. He asked if any local land owners would be willing to donate a small area of land for some trees. Ian commented on this and said that currently farmers are being pushed towards planting trees on their land rather than crops, therefore farms may not be able to donate land as this is something they'd need going forward. Chris also said that farms will need their land for the environment push from the Government going forward.

Stephanie said there is a community meeting coming up and that this suggestion could be raised at this public meeting. John said the Community Council have their AGM coming up on the 11<sup>th</sup> May and agreed with Stephanie that this could be put on the agenda.

He also brought up the number of cars that are parking on the grass outside the community centre. The cars are churning up the grass. Ian – Vice Chair stated that the land doesn't belong to the parish council or community council but is owned and maintained by the Babergh council so this would have to be raised with them in terms of putting up signs to say not to park on the grass. Stephanie Coupland suggested that the parish council could write to the school to put a note on the newsletter to ask parents not to park on the grass. Ian also suggested that an email go off to Babergh Public Realm too.

Another member of the public raised the issue of the road surface through the main part of the village and how the noise levels are now so high that when large lorries travel through the village she is often woken in the early hours. She has contacted Babergh Highways but has not had any reply to her emails. It was suggested that Babergh be contacted about this and also suggested that Cllr. Hudson get a price to resurface the road with a quiet surface as it is not fit for purpose with 1700 cars travelling on this section of road daily.

Following this the Vice Chair asked if anyone else had something to add. A member of the public said that a Police Speed Watch check had been carried out near Birch Farm which is the first in about 4 months, 14 offences had been recorded over an hour period. The police would be prosecuting these drivers.

Clerk

Clerk

It was also raised in this section of the meeting that on the A1071/ Policeman's corner the verge is falling away from the road which is very dangerous. The footpath opposite Hintlesham Hall entrance is also in need of repair as it slopes into the ditch and is falling away. It was agreed that these points would be logged on the Highways portal.

#### **CHPC338/22 – PLANNING**

DC/22/00787 | Householder Application - Erection of single story linked extension to annex. | Sunnyside The Street Chattisham Suffolk IP8 3QG

The Vice Chair asked all members if they had any comments regarding this application and it was agreed that the Parish Council had no objection.

DC/22/00858 | Full Planning Application - Erection of outbuilding for installation of a composting toilet in the south west corner of the churchyard and walkway. | All Saints And St Margarets Church Lower Barn Road Chattisham Suffolk

Diane Chase informed the council that she had been in contact with the church warden regarding this application to discuss the response from the Heritage Team. Following a discussion about the site of the proposed toilet it was agreed that the parish council is in favour of the proposed location of the toilet as set out in the planning application.

DC/22/01103 | Householder Application - Proposed erection of a single storey rear extension, installation of front facing dormer windows and conversion of hipped roof to gable end roof to facilitate conversion of attic and partial conversion of car port into residential space, and installation of external insulation to barn | Cart Lodge Barn Priory Road Hintlesham Suffolk IP8 3NX  
Following a detailed discussion regarding application DC/22/01103 it was agreed that the following comments be submitted by the parish council;

1. *On the front of the property two dormer windows and two roof light windows have been proposed but given the barn's 'natural' look the Parish Council feel that dormer windows are not in keeping and therefore would ask that the four front windows all be roof lights.*
2. *On the rear of the property dormer windows would not be visible from the road and therefore the parish council has no objections to them being used.*

*The Parish Council are also concerned that a separate entrance is planned for the extension, and that this has the capacity to make it a separate dwelling. This being the case the PC feels that the applicant should make a more detailed application.*

DC/21/00060 | Full Planning Application - Installation of renewable led energy generating station comprising ground-mounted photovoltaic solar arrays and battery-based electricity storage containers together with substation, inverter/transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure, landscaping.

This application had previously come before the parish council and it was agreed after discussion that the previous response be re submitted as the view of the parish council had no changed.

#### **CHPC339/22 – PARISH COUNCIL – EMAIL AND DOMAIN PREFERENCES**

With issues around the email system having previously been raised at parish meetings the Clerk had been asked to contact the provider. Following several email conversations the provider had suggested that the members having issue contact him directly so that he could try to sort the problems. The Clerk had sent emails out regarding this. Following this update all members agreed to the renewal of the mail boxes for one year to ensure that the parish council kept the existing email addresses.

**CHPC340/22 – COMMUNITY HALL – DISABILITY PARKING**

Following a discussion between all parish council members it was agreed that the Community Council should be contacted and asked if they can fund getting the parking done as this is a matter of importance. The parish council suggested that the Chairman – Les Cole contact the Community Council Chairman to get this process started. There is the possibility that CIL money could be used but this would need to be agreed at a parish council meeting and also past by the Infrastructure Team at Babergh to ensure it falls within the limits of CIL money spending.

This was proposed by Peter Eaton and seconded by John Whyman.

Chairman

**CHPC341/22 – PLANNING – ‘COMMUNITY GAINS’ VIZAVIZ PLANNING APPLICATION ‘INCENTIVISATION’ OFFERS**

Peter Eaton had asked for this item to be added to the agenda in light of recent community gains being suggested on a local planning application. Peter felt that as a Parish Council we should not agree to community gains as part of planning applications. It was felt by Chris Leney that some community gains can in fact be a benefit to local communities. Following a discussion on this topic the parish council agreed that planning applications should state on them from the outset any community gains being suggested.

**CHPC342/22 – BRAMFORD TO TWINSTEAD – DRAFT RESPONSE TO NATIONAL GRID**

Both Chris Leney and Peter Eaton had written a detailed response document which had previously been circulated to all members of the parish council. It was agreed that the document covered every area and as such should be sent via the parish Clerk to National Grid as the formal response from Chattisham and Hintlesham Parish Council.

Clerk

**CHPC343/22 – PARISH CLERK SALARY INCREASE – 1.75% (BACK DATED TO 1<sup>ST</sup> MARCH 21)**

The Vice Chair asked the council if they where happy to agree to the pay increase of 1.75% for the Parish Clerk and back date this to the 1<sup>st</sup> March 2021 as per the agreed suggestion from SALC/NALC by the GMB and UNISON. The parish council agreed to this and it was proposed by Chris Leney and seconded by Peter Eaton.

**CHPC344/22 – REAR GARDEN DEVELOPMENT STATEMENT**

The Vice Chair introduced this item and explained that the document had been written by the Chairman – Les Cole for the Parish Council as part of the ongoing policies and procedures update. It was agreed that this document would be a ‘statement’ rather than a policy as it was a fluid topic and subject to Babergh DC rules. It was agreed that this document be co-opted, this was proposed by Peter Eaton and seconded by Stephanie Coupland.

**CHPC345/22 – FINANCE**

Clerk Salary & Expenses - £191.01

The Vice Chair took a proposal from Stephanie Coupland to accept the Clerks salary and was seconded by Chris Leney.

**CHPC346/22 – REPORTS FROM PARISH COUNCILLORS**

The Vice Chair asked each councillor present, if they had a report to give to the council.

Stephanie Coupland reported that a printed notice had been posted on a footpath sign in Hintlesham, Stephanie read the details as printed on the notice which discussed dog mess being left on the footpaths to the council It was agreed that the wording used was unsuitable and inappropriate. It was agreed that the notice be taken down.

Chris Leney confirmed that along the A1071 two cars have ended up in the ditch.

Diane Chase reminded councillors that she would be attending the Police Forum this month and to send any questions to her via email so that they maybe raise at the meeting.

Secondly Diane had received a complaint from a resident regarding the play park in Chattisham and the poor condition that it is currently in. Diane asked if anyone had hear any updates from the Community Council. It was suggested that this should be directed to the Community Council chairman.

Peter Eaton updated the parish council on information from his last meeting at BAPT which was the first meeting for several months. A letter has been drafted and will be sent to all Parish Clerks within the Babergh district to updated them on Oil Fired Boilers for 2026. This email will be sent out once responses have been relieved following the letter that Les Cole sent regarding Oil Fired Boilers.

#### **CHPC347/22 – CORRESPONDENCE**

All correspondence received by the council had been circulated to members prior to this meeting.

#### **CHPC348/22 – ITEMS FOR THE NEXT AGENDA**

- May meeting to include AGM – advertise that the AGM will follow the Parish Meeting
- Planning – A discussion to clarify what is meant by the term ‘Community Gains’ vizaviz planning application ‘incentivisation’ offers

#### **CHPC349/22 – DATE OF NEXT MEETING**

14<sup>th</sup> April 2022 – Community Hall Meeting Room 7.30pm

Meeting closed at 9.08pm