

## CHATTISHAM & HINTLESHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall  
On Wednesday 8<sup>th</sup> June 2022 at 7.30pm

### PRESENT:

Les Cole (Chairman)

Jim Hammond

Chris Leney

Jamie Bostock

John Whyman

Stephanie Coupland

Diane Chase

Jim Murphy

Ben Cox

Peter Eaton

Debbie Archer

### APOLOGIES:

Ian Bryce (Vice Chair)

Cllr Christopher Hudson

### IN ATTENDANCE:

Tamsin Pearce (Parish Clerk)

Cllr David Busby (joined the meeting 20:10)

2 members of the public were present

**The Chairman announced that the meeting was being recorded and welcomed everyone. Ian Bryce had sent his apologies and County Councillor Hudson was not present.**

### **CHPC382/22 - TO APPROVE THE MINUTES OF THE MEETINGS HELD ON THE 12<sup>th</sup> May 2022**

The minutes from the meeting held on Thursday 12<sup>th</sup> May had been circulated to all councillors prior to the meeting. The minutes were proposed as a true record by Debbie Archer and seconded by Diane Chase.

### **CHPC383/22 – DECLARATION OF INTERESTS**

The Chair asked if there were any declarations of interest for any items on the agenda. Chris Leney signed the record book.

### **CHPC384/22 – MATTERS ARISING FROM THE MINUTES DATED 12<sup>th</sup> May 2022**

The Chair asked council members if they had any matters arising from the 12<sup>th</sup> May minutes. No matters arising from the previous meeting minutes.

### **CHPC385/22 – COUNTY & DISTRICT COUNCILLOR'S REPORTS**

Cllr. Busby was present at the meeting and gave a brief report to the parish council.

A statement had been given to National Grid Green by Mid Suffolk Council stating that they objected to the overhead lines and had provided National Grid with some suggestions on how the route could be improved, however, it was looking unlikely that National Grid would consider other options at this stage.

Stage one of the UK's leading women's cycle race, took place on Monday 6 June, they passed through Manningtree, Capel St Mary, Stowmarket, Needham Market, and Lavenham. With over 100 of the Worlds best riders taking part.

Building work on the Head Quarters is set to start in July/August 2022. There has been a increase in the borrowing for this project from £3.4m to about £3.7m. The increase in costs are due to an increase in materials.

There is also planned road works set to take place from Junction 49-J56 on the A14, no confirmed

date as yet.

19:40 Jim Hammond joined the meeting.

Les Cole – Chairman asked Cllr. Busby if the Communities & Grants team had received an email from the Community Council with a request for funding, Cllr. Busby said he had but was waiting on a reply from the Grants Team.

As Cllr. Hudson wasn't present the Chairman moved onto the comments from members of the public.

#### **CHPC386/22 – COMMENTS FROM MEMBERS OF THE PUBLIC**

The Chair closed the meeting and invited members of the public to speak at this time.

Richard said that he had not seen a Police Speed Check happen in the village this month. He also asked if there was an update on his comments re vehicle monitoring from last months meeting. Les Cole apologies but due to a pressing matter which had taken up a lot of time he had yet to action this, he said he would look into this for next months meeting.

He also asked about land adjacent to Pear Tree Cottage in Hintlesham stating that the verge is very overgrown making it dangerous to see when you come out of your drive. He asked if this was something the Parish Council could look into. This has been previously been raised and the Clerk had spoken to Suffolk County Council and been informed that this wasn't a matter for the Parish or Suffolk County Council as the land is privately owned. The made the suggestion that the neighbour speak to the land owner and request they cut it back.

Another member of the public, Peter, said he was pleased to see that markings had been made near the foot path at the Hintlesham Hall entrance ready for Highways to repair.

#### **CHPC387/22 – PLANNING**

Planning Appeal – Appeal Reference: APP/D3505/W/22/3292199

Planning Application - Erection of 1no. dwelling and construction of vehicular access (following demolition of existing barn) Location: Barn Within The Grounds Of Red House Farm , Duke Street, Hintlesham, IP8 3PW

The Chairman told the parish council that this application had been submitted and rejected, now the applicant had entered a planning appeal. After careful discussion it was agreed that the parish councils previous objection and comments still applied and would therefore submit a reply as per previous comments.

The Chairman then read out the following applications which have been granted;

DC/22/01519 | Discharge of Conditions Application for DC/21/03718- Condition 3 (Levels), Condition 5 (Estate Roads and Footpaths), Condition 9 (Discharge of Surface Water), Condition 10 (Construction Management Plan), Condition 12 (SUDS) (Part discharge), Condition 13 (Construction Surface Water Management Plan), Condition 16 (Fire Hydrants) and Condition 19 (Sustainability of Development). | Land To The East Of Duke Street Hintlesham Suffolk

DC/22/01603 | Full Application - Erection of 1 No. single storey dwelling with associated garaging and landscaping (amended scheme to approved DC/20/05873). | Rosslyn House Duke Street Hintlesham Suffolk IP8 3QP

DC/21/03718 | Application under Section 73 of the Town and Country Planning Act - Variation of Condition 2 (Approved Plans and Documents), Condition 4 (Visibility Splays), Condition 7 (Refuse Bins) and Condition 8 (Parking) of planning permission DC/18/05613 Dated: 25/09/2020 - Erection of 14 No Dwellings, garages and additional parking. To allow amendments to design and layout. | Land To The East Of Duke Street Hintlesham Suffolk

<p>There was one refused planning; DC/22/01873   Householder Application - Erection of a one and a half storey link extension   Penhill Duke Street Hintlesham Ipswich Suffolk IP8 3PL</p> <p>And one planning application had had been withdrawn; DC/22/02444   Householder Application - Erection of a single storey front extension to form en-suite Wet-room facility.   Nutfield Cottage Duke Street Hintlesham Ipswich Suffolk IP8 3QP Status: Application Withdrawn</p> <p><b>CHPC388/22 – Community Website – Hosting Fee</b> Les Cole updated the parish council on a annual bill which the parish Clerk had received for the hosting of the community website. The hosting fee is paid annually but encompasses the entire community website not just the parish council section. After discussion it was agreed that the parish council would pay the annual bill for 2021/2022, however, they would contact the Community Council to discuss sharing of the fee going forward.</p> <p><b>CHPC389/22 – Chattisham Playing Field</b> The Chairman updated the Parish Council on what had been happening over the last couple of weeks with regards to an issues over the footpath from The Street in Chattisham into the playing field in Chattisham. The boundary to the footpath has been planted with new hedging which means the access has been restricted, resulting in the playing field not being cut. The Community Council have been involved along with Les Cole and the Public Rights of Way team to try to clear this matter up. The Public Rights of Way team has promised to make further enquiries with SCC Definitive Map team to ascertain if there is any historic information available to confirm the widths of footpath, as yet no response has been provided. It was suggested that until this matter is resolved and the Community Council have ascertained if all the play equipment is safe for public use that the play area be taped off so there is no access to the play equipment. Post meeting note, the grass has now been cut and a risk assessment of the equipment is to be undertaken to ensure the area/equipment is safe for use.</p> <p><b>CHPC390/22 – St John’s Ambulance – new defib cabinet</b> The Chairman updated the council on the new defib machine, pads and battery that had been supplied as new from St John’s ambulance. Despite waiting may months for the new defib machine Les Cole discovered that the pads and battery that had been supplied as new had a very short shelf life and therefore he had contacted the supplier to discuss options. Following a discussion on this topic the parish council agreed that the offer from St John’s Ambulance to supply a cabinet for the new defib machine at cost was a good outcome and the new cabinet would be added to the next agenda to be purchased. This was agreed by all, proposed by John Whyman and seconded by Jim Murphy.</p> <p><b>CHPC391/22 – Disabled parking – Community Centre, Hintlesham</b> The Chairman, Les Cole gave the Parish Council an update on the disabled parking for the community centre. Three quotes had been obtained and a contractor had been appointed. The cost of the new parking area of disabled visitors would be £4065.00. The Community Council has already had confirmation of a donation from Cllr. Hudson’s department for £2,000 and it is hoped a further £2,000 donation will come from Cllr. Busby’s department. The work is due to commence on the 20<sup>th</sup> June 2022.</p>	<p>Chairman/Clerk</p> <p>Chairman</p> <p>Clerk</p>
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**CHPC392/22 – New Development to Land to the East of Duke Street, Hintlesham**

Following an email from Babergh Council requesting the Parish Council supply ideas for new road names for the above development it was put forward that the following suggestions be given to Babergh Council;  
Parham’s Way  
Lorford Way  
Chapel Way  
Elizabeth Way  
Jubilee Way

**CHPC393/22 – Bramford to Twinstead**

Peter had previously sent out the draft response to East Anglia Green and this had been circulated to all members of the Parish Council. It was agreed after discussion that Diane would email the Clerk a list of all listed and historical buildings in Chattisham. These would be added to Peter’s response document and then be sent off to East Anglia Green.  
It was also agreed that a copy of this document would be made available on the parish council website for all residents to view.

**CHPC394/22 – Parish Infrastructure Investment Plan (PIIP) Working Group**

Following a short discussion it was agreed that Les Cole would send out an email to Stephanie Coupland, Ian Bryce and Diane Chase set up a date for the first meeting.  
Post meeting note. The first meeting was held on Monday 20<sup>th</sup> June 2022

**CHPC395/22 – Finance**

Clerk Salary & Expenses - £194.35  
Community Action Suffolk – web hosting annual fee Nov ’21 – Nov ’22 - £60.00  
Proposed by Stephanie Coupland and seconded by Jim Hammond.

The Annual Audit was also discussed and the AGAR sections 2021/2022 were signed at the meeting.

**CHPC396/22 – Reports from Parish Councillors**

The Chairman asked each councillor present at the meeting, if they had a report to give to the council.  
Diane commented on footpath number FP8 stating it was currently not passable and asked Stephanie if this could be recorded. Post meeting note. This FP has now been cut by the landowner.  
Stephanie asked Jamie about the Ladbrook Meadows footpath to see if he knew the owners as the path is very overgrown with weeds and lots of stinging nettles. Jamie said he was happy to clear the area.  
Chris said there had been one reported accident on the A1071 along the stretch of road to the front of Hintlesham Hall, there had been five cars involved in the accident and the road had been shut for an hour.  
Diane had spoken to the Highways team about the large pot holes on Chattisham Lane, they said they had been to do a site inspection but had found that the pot holes are currently not large enough to send out a road repair team.  
Les updated the council on the last speed watch which was carried out on George Street. In the hour they had conducted the speed watch 15 vehicles were recorded as speeding. Les also made the council aware that he had been approached by two residents of Duke Street after the family cat had unfortunately been hit and killed. They had expressed concern over the speed of vehicles traveling on Duke Street and asked if there was more that could be done. The residents were made

Clerk

Jamie

aware of the initiatives already in place (VAS sign and Speedwatch) and were also advised to contact Councillor Hudson to enquire if any additional measures could be provided.

**CHPC397/22 – Correspondence**

All correspondence received by the council had been circulated to members prior to this meeting.

**CHPC398/22 – Items for next Agenda**

- Add LINK payment
- Add Defib cabinet payment
- Community Hall payment
- Babergh Council Dog bin payment
- SALC payment for Councillor Training
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**CHPC399/22 – Date of next meeting**

14th July – Community Hall Meeting Room 7.30pm

Meeting closed at 20:53

Clerk