

CHATTISHAM & HINTLESHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held at the Hintlesham Community Centre
On 8th July 2021 at 7.30pm

PRESENT:

Les Cole (Chairman)	Stephanie Coupland
Peter Eaton	Ben Cox
Diane Chase	John Whyman
Chris Leney	

APOLOGIES:

Ian Bryce (Vice Chair)
Debbie Archer
County Cllr Christopher Hudson
Jamie Bostock

IN ATTENDANCE:

David Busby
Tamsin Pearce (Clerk)
4 members of the public

The Chairman Announced that the meeting was being recorded and welcomed everyone. He reminded the members of the public they can only speak in the Public Section of the meeting.

CHPC219/20- TO APPROVE THE MINUTES OF THE MEETINGS HELD 10th June 2021

The minutes of the meetings held on 10th June 2021 had been circulated to all councillors prior to the meeting. At the meeting it was noted that Chris Leney's name had been included as in attendance at a meeting (min ref: CHPC210/20). Chris' name was removed. The minutes were proposed as a true record by Stephanie Coupland and seconded by Chris Leney. The minutes were signed by Les Cole, Chairman.

CHPC220/20 – DECLARATION OF INTEREST

Chris Leney declared an interested in planning application DC/21/03299 – Mill Farm Barns, Priory Road, Hintlesham, Suffolk, IP8 3NX. The Declaration of Interest register was signed by Chris at the meeting and he abstained from making any comments on this planning application.

CHPC221/20 – MATTERS ARISING FROM MINUTES DATED 10th June 2021

Stephanie Coupland updated council on the Red Phone Box on Duke Street. They have now been prepared and primed ready for painting. Painting will happen in the next couple of weeks. It was noted that the top lettering of the phone box is in very poor condition, it could do with being repaired and re painted. The cost of this would be £70.00 incl. VAT. If the council wish to add a sign to indicate that the defibrillator is housed within the phone box, this would cost an additional £6.00.

John Whyman stated that the defibrillators within the village needed to be checked and have the pads checked and or replaced. Tamsin Pearce, Parish Clerk informed council that a change of database was now holding all the records for the defibrillator machines. The update has been made and all three of the parishes defibrillator's are on this registers so that anyone wishing to locate one in an emergency can do so.

CHPC222/20 – PARISH COUNCILLOR VACANCIES UPDATE AND APPLICANT DISCUSSION

The Chairman explained that the parish council had, had two applications for the current vacancies; one from Jim Murphy and one from Jim Hammond. The Chairman then explained to the public a little about the roles and responsibilities of a parish councillor.

Jim Murphy was asked by the Chairman if he would like to give the council a brief explanation as to why he'd like to stand as parish councillor and why he'd applied. Jim said he'd moved to Hintlesham from Billericay having worked for 31 years for the MET Police as an Inspector within CID. Jim does volunteer work for a disabilities charity and would like to do more within the parishes and give something back to the community. He said he had felt very welcomed on moving to the village and hoped that he could contribute to the village by becoming a parish councillor.

The Chairman then asked Jim Hammond to address the council. Jim said he'd moved to the village about 4 years ago but has always had family that live in the area and the village. Being semi-retired from the automotive community Jim said he would like to be able to give something to the community and hoped that by being on the parish council he could contribute this way. Jim said that he had been the Chair for the Sudbury Rugby Club and the Deputy Chair for Hadleigh Rugby Club.

Following both applicants statements the Chairman asked both gentlemen to step outside so the council could discuss both applications.

A discussion was had by all council members about the two applicants and it was felt that they both had excellent skills to bring to the parish council. It was agreed that as a parish council we needed two councillors; one for Hintlesham and one for Chattisham and therefore following a vote both Jim Murphy and Jim Hammond were co-opted onto the Parish Council.

Both gentleman where then asked to come back in and join the meeting. Les Cole, the Chairman said he was pleased to announce that they'd both been voted onto the Parish Council. Jim Murphy and Jim Hammond then signed the Declaration of Acceptance of Office forms and joined the remainder of the meeting.

CHPC223/20 – COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORTS

It was noted that County Cllr Christopher Hudson was not in attendance at the meeting and the parish council asked if any apologies had been received in advance of the meeting – they had not. The Chairman, Les Cole was asked to write to Cllr. Hudson on this matter.

Cllr Busby gave the council the following update;

The new £2.4 million pool refurbishment was now complete and the pool and all facilities where now open and ready for use.

Les Cole

A meeting concerning the draft Joint Local Plan was held at Copdcok Ipswich, due to IT technical failures the meetings had to be stopped.

All local residents are to be written to about the Bramford to Twinstead project and this will include residents in Chattisham.

Les Cole asked Cllr. Busby about the paper recycling bin at the community centre saying that he had been taken away but never returned. Cllr. Busby informed the council that the contact with Bolton's and the council had been cancelled, at Bolton's request as there was no longer sufficient monies to be made from these types of bins. Cllr. Busby did say that a Government level recycling it was being looked into with plans on how to better recycle and collect items from households and recycling centres.

Peter Eaton asked Cllr Busby if he could provide an update on the route for the Anglian Water pipeline. Cllr. Busby said that at this point he would need to look into this and then report back to council at the next parish council meeting.

Peter also asked Cllr. Busby about the Cork Lane redevelopment – there are 3 phases;

- 1) Refurbishment of the old building
- 2) Build of a new building
- 3) A carpark near the river

Currently phase 2 and 3 are being looked into as they are potentially within a flood area. Phase 1 has been put out to tender to obtain quotes which the hope that the refurbishment will start in the new year (2022).

Cllr. Busby was then asked by Peter about any updates on the CIFCO project. Cllr. Busby gave the council, new council members and members of the public some background to the CIFCO Capital project. Babergh and Mid Suffolk District Councils have established a joint company (CIFCO Capital) that borrows money from the Councils (currently up to £100m) which it then invests through the purchase of commercial properties; Marks and Spencers, an NHS site in Epsom and units in Nottingham are some of the tenants using the units owned by the project. Since Covid The Board has been closely monitoring CIFCO performance over recent months. CIFCO made its full repayment to the councils in March 2020, having collected over 70% of the March quarter's rent, bringing the total net return to the councils for 2019/20 to £1.634m, up from £1.4m last year. Rent collected during the June, September and December quarters of 2020 has meant that CIFCO has been able to meet its full debt repayments to the councils.

More information can be found at [Find out more on our CIFCO website](#)

CHPC224/20 – COMMENTS FROM MEMBERS OF THE PUBLIC

It was raised by a member of public about when the last police speed check was carried out in the village; Les Cole said he believed one had been carried out in the last week two weeks.

It was also raised that a number of footpaths on the main road through Hintlesham had significant overgrowth from properties that is blocking / hanging over onto the pavement making walking safely very difficult. Following a discussion it was agreed that a standard letter from the Parish Council would be given to the property owners asking if they could kindly cut back any plants hanging/blocking the footpaths as it is a property owners responsibility if the plants/bushes are located within the property. Only plants/bushes/ trees that are on the footpath itself are the responsibility of Babergh.

Another member if the public updated the parish council on some clearing work that had been carried out on one of the local footpaths and that some new bark was needed so that it could be put over the path. Les Cole to check on getting some bark.

Following on from the last parish council meeting at which CIL money was discussed, a member of the public suggested that a ride on mower would be an ideal item for the parish council to invest in so that local working parties could use it to keep the grass areas in the village clear. All councillors agreed that this could be a good idea, however, it would need to be looked into due to the need for insurance and storage of such an item.

Les Cole
Clerk

CHPC225/20 – PLANNING

DC/21/03710 Proposal: Full Planning Application -Subdivision of plot, and erection of 1No detached dwelling with new vehicular access(re-submission of withdrawn application DC/20/03774).

Location: Side Garden Of The Cottage, Duke Street, Hintlesham, Suffolk IP8 3PN

After a discussion by all council members it was felt that the property itself was of no issue, however, due to the location of the plot and the significant issues with visibility splays on what is a blind bend the council had to object to this application.

Les Cole

DC/21/03507 | Discharge of Conditions Application for DC/21/01427 - Condition 3 (Storage and Disposal of Animal Waste), Condition 8 (Discharge of Surface Water) and Condition 9 (Parking and Manoeuvring) | Land Rear Of Lilivan Duke Street Hintlesham Suffolk

The council discussed condition 3 storage and disposal of animal waste – and it was felt that currently this condition had been met. The council then went on to discuss), Condition 8 (Discharge of Surface Water) and again felt that from what had been done this condition had been met. Condition 9 Parking and Manoeuvring, the council felt that at the current time (Thursday 8 July 2021) that this condition had not been met and therefore that this time would need to object to this.

DC/21/03299 | Full Planning Application - Change of use of agricultural land to domestic garden use to allow for installation of new all-weather tennis court with perimeter fencing and associated single storey ancillary building. | Mill Farm Barns Priory Road Hintlesham Suffolk IP8 3NX

Council discussed this application and had no objections.

Sproughton Parish Council had asked Chattisham and Hintlesham Parish Council to jointly collaborate on this planning along with other local Parish Councils. An extension has been granted until the 16th August for planning application DC/21/02671. Outline planning permission (some matters reserved, access to be considered) Town and Country Planning Act 1990 - Erection of up to 750No dwellings, and up to 3ha of primary education land, public open space, Sustainable Drainage Systems (SuDS), landscaping and highway improvements (accompanied by EIA Statement). Land North Of The A1071, Ipswich.

It was discussed and agreed that this planning application should be objected to and that Chattisham and Hintlesham Parish Council are happy to support Sproughton Parish Councils objection to the planning application. It was noted that on viewing the application online via the Babergh planning portal that several local residents including those from Red Farm House have already objected to this given the size of the houses on the proposal, the additional traffic that will be created and the lost to the local countryside.

It was noted that the following application, previously discussed had been graded.
DC/21/02318 | Discharge of Conditions Application for DC/20/00351- Condition 6 (Archaeological Works) and Condition 7 (Archaeological Works) | Land Between Belfry Cottage And Pear Tree Cottage North Of George Street Hintlesham Ipswich Suffolk IP8 3NH

The Chairman told the council of a new planning application that had been received on the 5th July after the final agenda had been circulated, therefore, could not be discussed at the meeting. It was agreed that the application DC/18/05613 would need to be discussed at an additional parish council meeting – it was agreed that this meeting would take place on Thursday 22nd July in order to meet the deadline which the planning office had extended to the 3rd August 2021.

CHPC226/20 – Clerks hours – increase from 3 hours per week to 4

Following the Clerk's worked hours spreadsheet being circulated to all parish councillors it was agreed that the Clerk hours be increased to 4 hours per week. This will be reviewed, as it always is, at the setting of the annual Precept/Budget.

This increase in hours was Proposed by Stephanie Coupland and seconded by John Whyman, the new hours will come into effect on the 31st July 2021.

CHPC227/20 – Recording of meetings draft policy

The draft recording policy had been circulated to the parish council, however, it was felt that additional wording stating that the Parish Clerk will keep the recording of the meeting until the next council meeting when the final minutes are signed off and will then destroy the recording; however during this period should any member of the parish council wish to obtain a copy of the recording they can do so by emailing the parish clerk and requesting a copy.

Therefore, the policy will have to be amended and carried forward to the September parish council meeting to be signed off. Another draft copy with amended wording will be circulated to all council members again.

CHPC228/20 – BAPTC

Following the draft policy documents had been sent out to all council members prior to the meeting;

Co-Option Policy was agreed by all council and will be put onto the Parish Council website.

Data Protection which is now GDPR
Subject Access Requests (SAR) policy
Subject Access Request (SAR) Procedure

It was agreed that given the time, 21.00, that the 3 remaining policies should be carried forward to the parish meeting in October so that they could be looked at in detail and discussed. It was agreed that all parish council members needed to read the documents and send any comments to the Clerk prior to the next meeting so that amendments could be made and new drafts sent out. If this didn't happen then the documents could not be signed off in September at the meeting.

21.07 Cllr. Busby left the meeting.

CHPC229/20 – National Grid – Bramford to Twinstead

Peter Eaton provided a summary regarding the Bramford to Twinstead

- (B2T) new transmission line and the proposed Sizewell C nuclear power plant
- i) During the recent National Grid Non Statutory Consultation which closed on May 6th, various groups and individuals questioned National Grid as to why 2 new proposed transmission lines(ATNC & AENC) coming into Bramford Sub Station weren't included in their visual impact assessment.
- They were also omitted from their recent Scoping Report
- National Grid's explanation was that these proposed lines were so far in the future that they did not have any indicative routes.
- Earlier this week Bron Curtis(Babergh Principal Planning Officer) send an update of large scale energy projects in this region, the last 2 being projects ATNC & AENC.
- Unfortunately this is an example of National Grid's less than honest approach during this consultation process.

ii) It was reported in yesterday's press that EDF were asking for a change in the way new nuclear power plants were funded.

- Currently, EDF pays the construction cost, including the extra costs involved when projects over run.
- An example of this is that the 4 reactors under construction in France, Finland and Hinkley Point UK are all at least 10 years behind schedule.
- EDF would like the taxpayer to fund the construction costs of Sizewell C under a system called regulated asset base.
- They estimate that this would add £10.50 annually to everyone's electricity bill.
- Undergrounding the entire B2T route would add less than 10p
<https://www.sciencedirect.com/science/article/pii/S0140988316302493>

CHPC230/20 – CIL monies – clarity on funds, time scales

The Parish Clerk updated council on the need to record all CIL money separately on the finance spread sheet, breakdown and record what the money is spent on as a end of year return has to be completed and returned to Babergh each year – this has previously never been done for Chattisham and Hintlesham as they have never had any CIL monies paid to them. The Clerk said that the return was in the process of being completed and would be returned ASAP.

CHPC231/20 – FINANCE

The following payments were proposed by Chris Leney and seconded by Peter Eaton.

Village Link - £690.00

Clerk Salary & Expenses - £143.26

John Squirrell - £221.00

SALC Clerk Training Course module 1 - £30.00 incl. VAT

SALC Training Chairman - 4 Modules £30.00 each total incl. VAT £120.00

It was agreed that until we had received the remaining funding for the playground upgrade that the following invoice would need to be carried forward.

PlayQuip invoice for playground update - £27,126.00

CHPC232/20 – REPORTS FROM PARISH COUNCILLORS

New Parish Councillor emails need to be set up for Jim Murphy and Jim Hammond. Clerk to arrange.

Les Cole informed council that while he was away that David Marsh would be moving the VAS signs and a new member of the speed watch team, Michelle will be conducting and sorting out the community speed watch.

It was noted that there has still been no movement with finding someone to paint the phone box in Chattisham.

CHPC233/20 – CORRESPONDENCE RECEIVED

All correspondence has been circulated via email

CHPC234/20 – ITEMS FOR THE NEXT AGENDA

Recording Of Meetings Draft Policy with new amendments

BAPTC 4 policies to be reviewed

CIL

CHPC235/20 – DATE OF NEXT MEETING -

Thursday 9th September 2021 7.30pm

Meeting closed at 9:34pm